



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, July 6, 2022 6:30 PM
Town Hall Commission Chamber,
535 Park Avenue, Lake Park, Florida 33403

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, July 6, 2022 at 6:30 p.m. Present were Mayor Michael O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners John Linden and Mary Beth Taylor, Town Manager John D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez. Commissioner Roger Michaud was absent.

Town Clerk Mendez performed the roll call and Noel Ortiz led the pledge of allegiance.

SPECIAL PRESENTATION/REPORT:

1. Presentation by the Palm Beach County North Chamber of Commerce on the Palm Beach North Resilience Action Plan.

Noel Ortiz, President & CEO, Palm Beach North Chamber of Commerce and Associates presented to the Commission (see Exhibit "A"). The Commission thanked the Palm Beach County North Chamber of Commerce for their presentation.

PUBLIC COMMENTS:

Gina Levesque, Palm Beach County Commission on Ethics Intake & Compliance Manager, introduced herself to the Commission and informed that she had provided updated Commission on Ethics Guides to the Town.

Iris Sullivan, Town Resident, expressed concerns regarding fireworks during July 4, 2022. She suggested that Palm Beach Sheriff's Officers heavily patrol the Town for future July 4th celebrations.

James Sullivan, Town Resident, expressed concerns regarding traffic designs at railroad crossings.

CONSENT AGENDA

2. June 15, 2022 Regular Commission Meeting Minutes.

3. Request to Authorize the Town Manager Disencumber, Re-direct and Expend Contingency Funding Previously Associated with the Lake Shore Park Tennis Court Lighting Upgrade Project for the Purchase of Outdoor Furniture for Kelsey Park and Lake Shore Park Tennis Courts.

4. Request to Authorize the Town Manager to Encumber and Disburse Affordable Rescue Plan Act) ARPA Funds to Kimley-Horn & Associates, Inc. (Consultant), for The Provision of Professional Services Associated with Task Number 2 and Number 6 of the Street Lighting Study Proposal, per the Pricing, Terms and Conditions of

The City of Fort Lauderdale/Consultant Contract Number Request for Qualifications 12370-206 (Cooperative Purchase).

5. Request for Authorization for the Town Manager to Accept a Proposal for Baxter Woodman, Inc. (Consultant), for Professional Services Associated with the Southern Outfall Initiative Project Environmental Review, per the Pricing, Terms and Conditions of the City of West Palm Beach/Consultant, Contract Number 26968 (Cooperative Purchase).

Motion: Vice-Mayor Glas-Castro moved to approve the consent agenda; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

PUBLIC HEARING – ORDINANCE ON FIRST HEARING:

6. Ordinance No. 04-2022 Establishing the C-3 Twin Cities Mixed Use District.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REPEALING IN ITS ENTIRETY SECTION 78-73 OF ARTICLE III OF CHAPTER 78 OF THE TOWN'S CODE OF ORDINANCES, ENTITLED "C-3 REGIONAL BUSINESS DISTRICT" AND REPLACING IT WITH A NEW SECTION 78-73 ENTITLED "C-3 TWIN CITIES MIXED USE DISTRICT"; PROVIDING FOR A PURPOSE AND INTENT, A TABLE OF THE PERMITTED AND SPECIAL EXCEPTION USES, AND AN ILLUSTRATIVE C-3 DISTRICT PLAN; PROVIDING FOR BUILDING TYPOLOGIES AND ARCHITECTURE; PROVIDING FOR STANDARDS FOR STREETS AND ALLEYS, LANDSCAPING AND OPEN SPACE; PROVIDING FOR TABLE 2 SETTING FORTH REQUIREMENTS FOR OFF-STREET PARKING; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D'Agostino explained the item. Community Development Director DiTommaso presented the item to the Commission. Mayor O'Rourke asked for clarification of the proposed inclusion of 1,000 residential units. Community Development Director DiTommaso explained the Comprehensive Plan allows up to 48 units per acre within a 22.3-acre area, which equates to 1,070 possible residential units. Commissioner Linden asked for clarification of the distance between properties. Community Development Director DiTommaso explained there was not a specific distance separation between units; however, a 30-foot setback from residential was required and could not be exempted. Commissioner Linden asked if a 3-story parking garage was sufficient for the projected number of residents. Community Development

Director DiTommaso explained at a maximum of 12-stories, three levels of parking is sufficient. She referred to the Nautilus 220 Mixed Use Development, and explained that the building was 23-stories, with five levels of parking. Vice-Mayor Glas-Castro questioned if a variance or waiver would be required if a developer could not meet the standards. Community Development Director DiTommaso explained there was no variance, a code amendment would be necessary.

Motion: Commissioner Linden moved to approve Ordinance 04-2022 on first reading; Commissioner Taylor seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

Attorney Baird read the Ordinance by title only.

7. Ordinance No. 05-2022 Rezoning of 23.3 Acres to the New C-3 Twin Cities Mixed Use District.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA REZONING 22.3 ACRES OF REAL PROPERTY LEGALLY DESCRIBED IN EXHIBIT A FROM “C-3 REGIONAL BUSINESS DISTRICT” TO “C-3 TWIN CITIES MIXED USE DISTRICT”; PROVIDING FOR AN AMENDMENT TO THE OFFICIAL ZONING MAP, WHICH IS INCORPORATED BY REFERENCE IN SECTION 78-32 OF THE TOWN CODE, TO REFLECT THIS REZONING ON THE OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Community Development Director DiTommaso explained the item.

Motion: Commissioner Linden moved to approve Ordinance 05-2022 on first reading; Commissioner Taylor seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

Attorney Baird read the Ordinance by title only.

8. Ordinance No. 06-2022 Amending Chapter 78, Article III, by Repealing Section 78-70 and Adopting a New Section 78-70 with Regulations for the Park Avenue Downtown District.

Town Manager D’Agostino and Community Development Director DiTommaso introduced the item. Town Planner Anders Viane presented to the Commission. Mayor O’Rourke questioned if Ordinance 06-2022 in compliance with the Community Redevelopment Agency (CRA) Plan. Town Planner Viane explained Ordinance 06-2022 is complimentary to the CRA Plan. Community Development Director DiTommaso and Town Planner Viane explained the core and outer districts.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78, ARTICLE III, BY REPEALING SECTION 78-70, ENTITLED PARK AVENUE DOWNTOWN DISTRICT (PADD) AND ADOPTING A NEW SECTION 78-70 WITH REGULATIONS FOR THE PADD, INCLUDING A PURPOSE AND INTENT, A TABLE OF THE PERMITTED AND SPECIAL EXCEPTION USES PERMITTED WITH THE PADD; PROVIDING FOR PROPERTY DEVELOPMENT REGULATIONS, SUPPLEMENTAL DISTRICT REGULATIONS, AND REGULATIONS PERTAINING TO OFF STREET PARKING AND LOADING, SIGNS, LANDSCAPING, ARCHITECTURE, AND SIDEWALK CAFÉ OR COURTYARDS; PROVIDING FOR AN EXPANDED PADD SUB DISTRICT REGULATING PLAN WITH SUB-DISTRICTS INCLUDING OUTER SUB-DISTRICT REGULATIONS FOR DEVELOPMENT ABUTTING A SINGLE FAMILY ZONING DISTRICT; PROVIDING FOR TABLE 78-70-4 SETTING FORTH REQUIREMENTS FOR OFF-STREET PARKING AND LOADING SPACES; PROVIDING FOR A DOWNTOWN PUBLIC PARKING MASTER PLAN; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion: Commissioner Taylor moved to approve Ordinance 06-2022 on first reading; Commissioner Linden seconded the motion.

Public Comments

Glen Spiritis commented in support of Ordinance No. 06-2022.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 4-0.

Attorney Baird read the Ordinance by title only.

9. Ordinance No. 07-2022 Rezoning of 19.6 Acres to Park Avenue Downtown District (PADD) to expand the PADD and to be consistent with the Comprehensive Plan's Future Land Use Map.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA REZONING FORTY-FOUR PARCELS SHOWN IN FIGURE 1 AND DESCRIBED BY PARCEL CONTROL NUMBER IN EXHIBIT "A", FROM EITHER C-1 BUSINESS DISTRICT, C-2 BUSINESS DISTRICT, R-2 MULTIPLE FAMILY RESIDENCE DISTRICT, R-1 SINGLE FAMILY RESIDENCE DISTRICT, OR PUBLIC DISTRICT TO PARK AVENUE DOWNTOWN DISTRICT (PADD) AND AMENDING THE OFFICIAL ZONING MAP TO REFLECT THE REZONING; AND PROVIDING FOR AN EFFECTIVE DATE.

Community Development Director DiTommaso explained the item.

Motion: Commissioner Linden moved to approve Ordinance 07-2022 on first reading; Commissioner Taylor seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

Attorney Baird read the Ordinance by title only.

Public Comments

Glen Spiritis commented in support of Ordinance No. 07-2022.

10. Ordinance No. 08-2022 Amending Chapter 78, Article I, Section 78-2 of the Town's Code of Ordinances to add Definitions.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78, ARTICLE I, SECTION 78-2 OF THE TOWN'S CODE OF ORDINANCES TO ADD DEFINITIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Planner Viane explained the item.

Motion: Commissioner Linden moved to approve Ordinance 08-2022 on first reading; Commissioner Taylor seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

Attorney Baird read the Ordinance by title only.

11. Ordinance No. 09-2022 Repealing Section 70-5, Amending Sections 70-32, 70-101, 70-102, and 70-103 regarding Signage.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PERTAINING TO SIGNS; PROVIDING FOR THE REPEAL OF SECTION 70-5; PROVIDING FOR AMENDMENTS TO SECTION 70-32 REGARDING SIGN PERMITS; PROVIDING FOR THE AMENDMENT OF SECTION 70-101 PERTAINING TO EXEMPT SIGNS; PROVIDING FOR AMENDMENTS TO SECTION 70-102 REGARDING PROHIBITED SIGNS, PROVIDING FOR AMENDMENTS TO SECTION 70-103 REGARDING PERMITTED SIGNS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Community Development Director DiTommaso and Town Planner Viane explained the item.

Motion: Commissioner Taylor moved to approve Ordinance 09-2022 on first reading; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

Attorney Baird read the Ordinance by title only.

Mayor O'Rourke requested a two-minute recess at 8:23 P.M.

The Commission Meeting reconvened at 8:29 P.M.

NEW BUSINESS:

12. Setting the Current Year Proposed Operating Millage Rate and Restating the Date, Time, and Location for the First Public Budget Hearing.

Town Manager D’Agostino explained the item and reviewed Exhibit “B”. He explained that the purpose of the item was to establish the maximum millage rate. Finance Director Jeffrey Duval reviewed the Budget Calendar.

Motion: Vice-Mayor Glas-Castro moved to set the millage rate 5.3474 mills and restate the First Public Budget Hearing will be on September 14, 2022 at 6:30 p.m. in the Town Commission Chamber; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 4-0.

13. Request for Direction from the Town Commission Regarding a Proposed Refresh Of the Town Logo Currently Displayed in the Town Commission Chamber.

Public Works Director Roberto Travieso presented to the Commission; see Exhibit “C”. A brief discussion ensued, per consensus; the Commission were not in support of the Proposed Refresh of the Town Logo.

14. Fiscal Year 2021/2022 Use of Available American Rescue Plan Act Funds (ARPA).

Town Manager D’Agostino explained the item and announced that staff has proposed to “take some deferred revenue in the amount of \$1.6 million, bring it into the General Fund, and look at reducing the unassigned fund balance to \$588,478.00 to have the funds to pay back the County as explained in item number 15”. He provided Exhibit “D” to the Commission. Finance Director Duval provided additional clarification regarding the repayment to Palm Beach County. Vice-Mayor Glas-Castro questioned if the Town would receive an Audit Comment as a result of reducing the Unassigned Fund Balance. Finance Director Duval answered, “We shouldn’t, because we should be at the low-end of acceptable Fund Balance”. He explained that he would be working towards increasing the Fund Balance. He explained that if the contract was signed were before October 1, 2022; he could record \$1.2 million as Deferred Revenue. Commissioner Linden asked for clarification of the low end of acceptable Fund Balance. Finance Director Duval announced that the low-end acceptable Unassigned Fund Balance was eight percent. He provided Exhibit “E” to the Commission.

Motion: Vice-Mayor Glas-Castro moved to use ARPA funds in the amount of \$1,600,000 to offset law enforcement expenses thereby increasing the available Unassigned Funds in the General Fund balance; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

15. Authorizing the Town of Lake Park to Reimburse Palm Beach County in the Amount of \$2.4 Million Expended by Palm Beach County for Boat Trailer Access Parking to the Waterfront.

Town Manager D'Agostino explained the item.

Motion: Vice-Mayor Glas-Castro moved to terminate the Interlocal Agreement, pay \$2.4 Million to Palm Beach County and release the Town of Lake Park from the Interlocal Agreement; Commissioner Linden seconded the motion.

Commissioner Linden suggested communications with Palm Beach County to determine if they would accept one payment of \$2.4 million or two payments of \$1.2 million. Town Manager D'Agostino announced that Palm Beach County had been notified in writing that the Town intended to repay the \$2.4 million.

Amended Motion: Vice-Mayor Glas-Castro moved to authorize staff to negotiate with the County to terminate the interlocal agreement, get this property released from any encumbrances and that we set aside \$2.4 million dollars to repay the County's Bond for that purpose; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Linden	X		
Commissioner Michaud			X
Commissioner Taylor	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird announced the following update regarding Don Delaney and the P3 Partnership: The notice for purposes of the Request For Proposal (RFP) to solicit proposals that could theoretically match the unsolicited proposals. He announced that Mr.

Delaney had provided a draft of the notice and that it would be revised to adhere to the Statute. He explained that within the Statute a timeframe for how long the RFP process would remain open. He stated that the Commission would need to take action on that timeframe before the advertisement was published. The advertisement would appear in the Palm Beach Post and the Florida Administrative Weekly. He would work with the Town Manager to get that language to the Commission for the next Commission meeting. He explained that he was asked for a legal opinion pertaining to Medequa LLC and KSRelief. His staff did research and he provided a Memo with the findings of their search to the Commission; see Exhibit "F".

Town Manager D'Agostino announced comments within Exhibit "G". Kids Fit Jamathon Proclamation Request was not approved.

Commissioner Linden thanked Special Events Director Riunite Franks for her collaboration with the Centennial Celebration Committee. He announced that he and the Commission had received several email complaints regarding pickleball athletics.

Commissioner Michaud was absent.

Commissioner Taylor thanked the Commission, Town Manager and Palm Beach Sheriff's Office (PBSO) for crime reduction efforts in the Town of Lake Park. She announced her attendance at the June 25, 2022 Mobility Plan Workshop.

Vice-Mayor Glas-Castro had no comments.

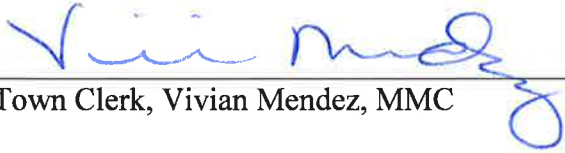
Mayor O'Rourke announced that he was approached by an organization that had funding for the purposes of providing Personal Protective Equipment (PPE) for hospitals and municipalities. He announced that the Town was offered \$75,000.00 worth of facemasks. He explained to the organization that Town was not in need of \$75,000.00 worth of PPE. The organization informed that \$75,000.00 in funds were available for the Town of Lake Park to use, but the offer was only available within a two-day deadline. He announced his acceptance of funds, which required that he prepare letters to the organization. He announced that he did not request prior approval from the Commission because he did not have an opportunity to present the information within the two-day deadline in which the funds would be available. He announced that he did not make any statements on behalf of the Town; he informed the organization that the Town would accept the funds. He announced that a check was received two-days later but was not deposited, and the Town Manager would look into whether or not it was appropriate to accept the funds. He asked the Commission for forgiveness for his impulsive action. Discussion ensued regarding the appropriate course of action to accept funding. Mayor O'Rourke apologized, he clarified that he was not a strong Mayor, and did not receive authorization to negotiate or accept funds on behalf of the Town of Lake Park. Attorney Baird announced that he had provided a Memo regarding the topic to the Commission (see Exhibit "F").

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote, the meeting adjourned at 10:07 p.m.



Mayor Michael O'Rourke



Town Clerk, Vivian Mendez, MMC



Deputy Town Clerk, S. Edwards, MPA, MMC



Approved on this 20 of July, 2022



TOWN OF LAKE PARK
PUBLIC COMMENT CARD

MEETING DATE: 7/6/2022

Cards must be submitted before the item is discussed!!
*****Three (3) minute limitation on all comments**

Name: GINA LEVESQUE, PBC COMMISSION ON ETHICS

Address: 3000 N. DIXIE HWY, WPB FL 33407

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

D - Public Comment
Ethics

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

①



TOWN OF LAKE PARK
PUBLIC COMMENT CARD

MEETING DATE: 7/6/2022

Cards must be submitted before the item is discussed!!
*****Three (3) minute limitation on all comments**

Name: IRIS SULLIVAN

Address: 348 FLAGLER BLVD

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):
ON FIREWORKS MISUSE

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

②



TOWN OF LAKE PARK
PUBLIC COMMENT CARD

MEETING DATE: 07/06/2022

Cards must be submitted before the item is discussed!!
*****Three (3) minute limitation on all comments**

Name: JAMES SULLIVAN
Address: 344 FRAGLER BLVD

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):
RAILROAD CROSSING DANGER - NOTED

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

3



TOWN OF LAKE PARK
PUBLIC COMMENT CARD

MEETING DATE: 7/6/2022

Cards must be submitted before the item is discussed!!
*****Three (3) minute limitation on all comments**

Name: GLORIA SPIRITAS
Address: 5501 N JACOBO DRIVE RIVIERA BEACH

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:
#7

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

(4) on item 8

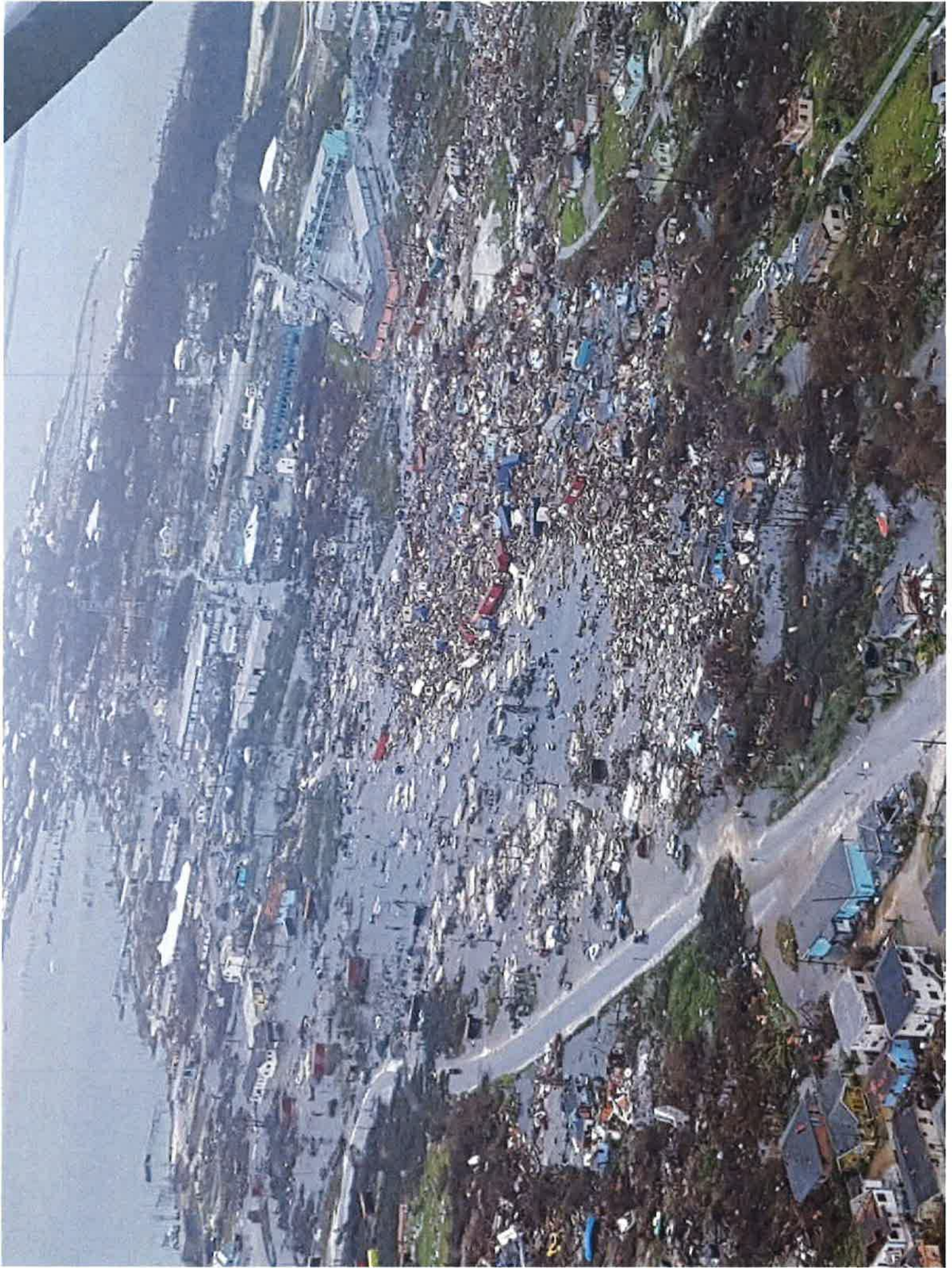
Exhibit "A"



PALM BEACH NORTH
CHAMBER OF COMMERCE

Palm Beach North Resilience Action Plan

**Town of Lake Park Commission Meeting
Wednesday, July 6, 2022**





Outreach Conducted

- A Palm Beach North Local Government Resilience Action Plan Survey distributed to the 10 Palm Beach North municipalities.
- A Palm Beach North Business Resilience Action Plan Survey conducted with local businesses.
- Interviews with leaders from regional organizations, including the Florida Department of Transportation, Florida Power and Light, Palm Beach County, Palm Beach Transportation Planning Agency, and Treasure Coast Regional Planning Council.



Local Government Ranking

Overall Rank	Vulnerability/Risk
1	Flooding
2	High wind and heavy rain associated with hurricanes/coastal storm events
3	Storm surge
4	Sea level rise
5	Threats to cybersecurity
6	Environmental pollution
7	Epidemics
8	Extreme heat
9	Acts of terror
10	Drought



Local Business Ranking

Overall Rank	Vulnerability/Risk
1	Loss of power, communications, or utilities
2	Epidemics
3	Threats to cybersecurity
4	Human-caused acts
5	Flooding
6	High wind
7	Storm surge
8	Sea level rise
9	Extreme heat
10	Environmental pollution
11	Drought
12	Other



PALM BEACH NORTH
CHAMBER OF COMMERCE

Top Four (4) Risks



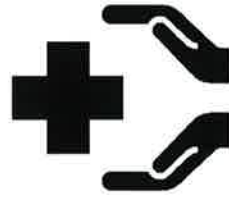
Extreme Weather



Climate Change



Technology



Public Health



PALM BEACH NORTH
CHAMBER OF COMMERCE

Stakeholder Workshop

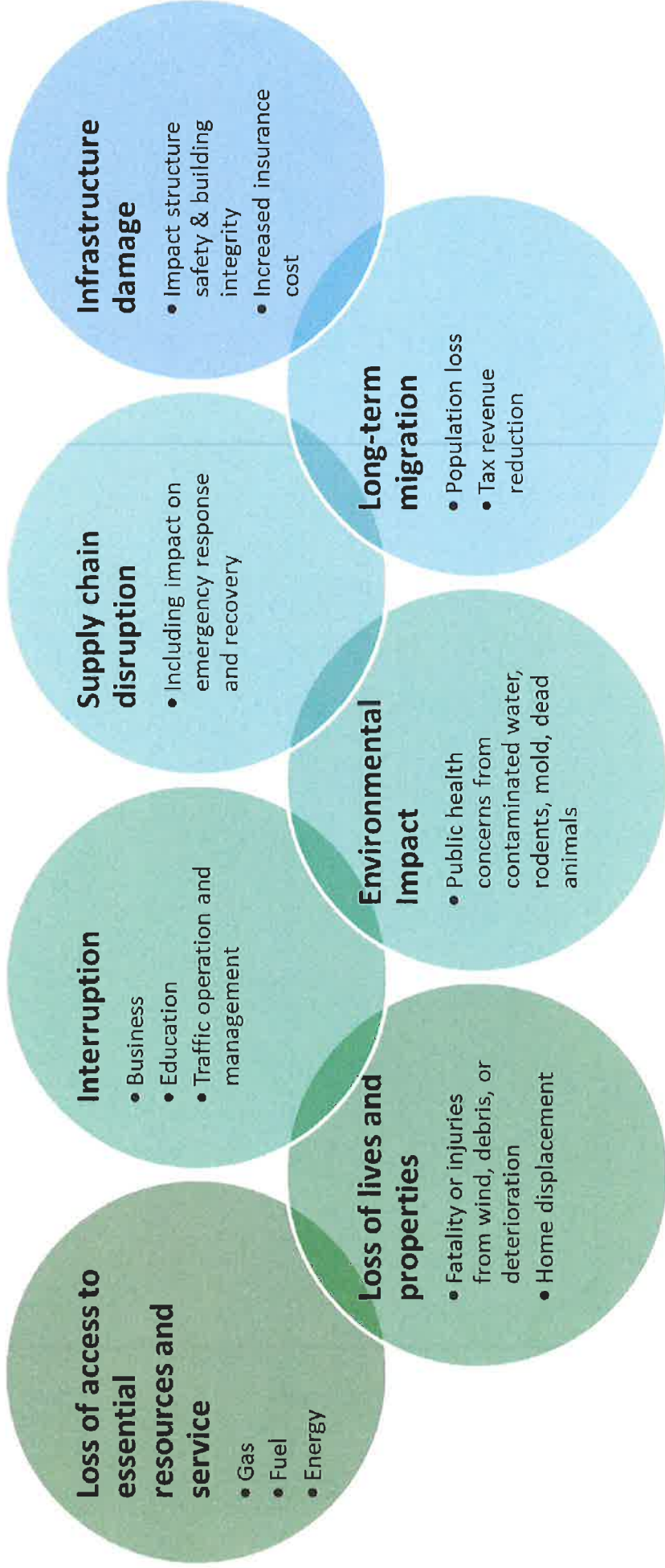
Workshop was held on March 31, 2022 to:

- **set priorities** among potential risks and impacts to the Palm Beach North region
- **identify and prioritize strategies** the Palm Beach North region should consider addressing these risks
- **identify partner roles and responsibilities** to implement these strategies.

Thirty-six stakeholders from within and outside the Palm Beach North region participated in the workshop, including local governments, businesses, resilience organizations, medical and educational facilities, and utilities.

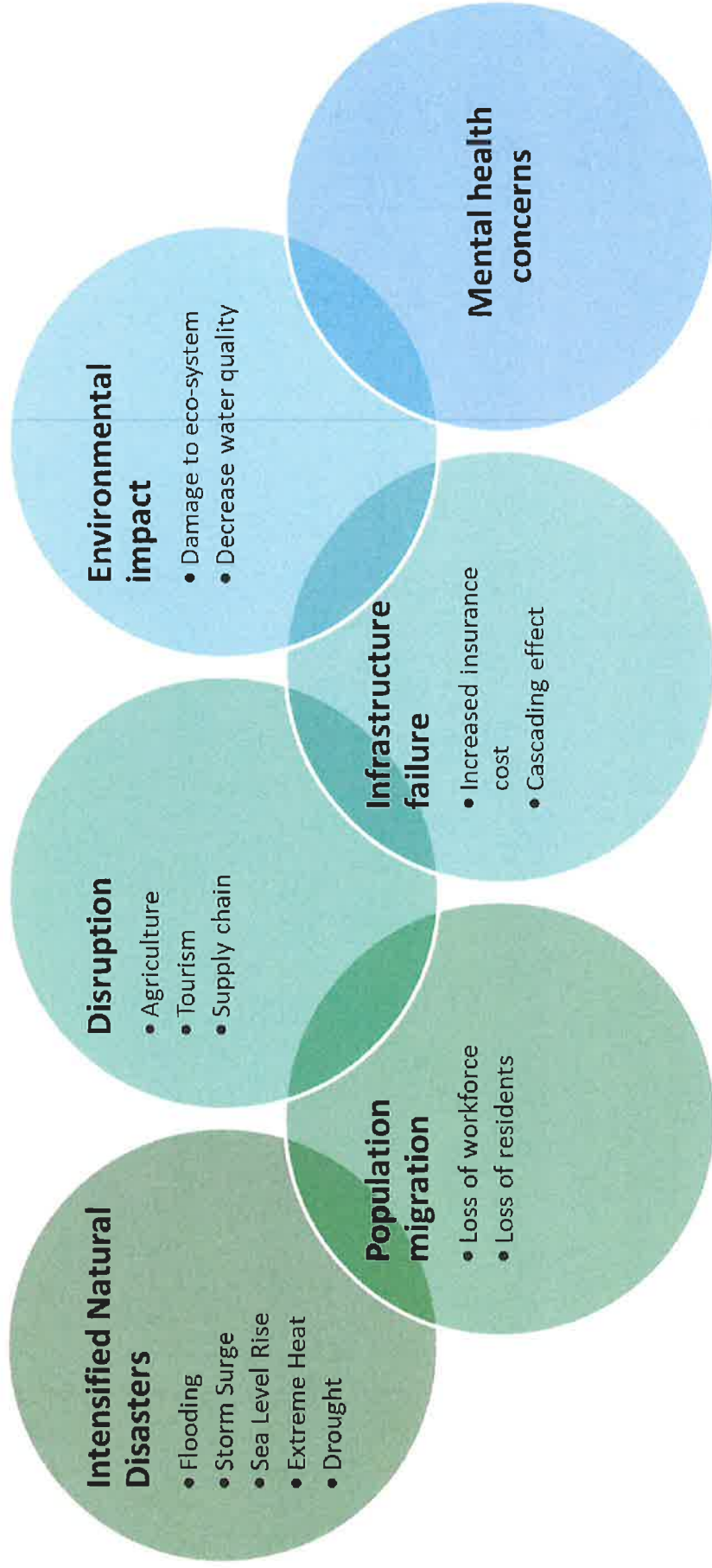


Extreme Weather Risks





Climate Change Risks





Technology Risks

Power outage

- Lights, AC
- smart devices
- traffic lights
- electric vehicles
- digital resources and records

Loss of access to essential service

- ATMs
- pharmacies

Challenges to effective communication

- Lack of access to smart devices
- Internet/online platform disruption
- Too much information /misinformation

Supply chain disruption

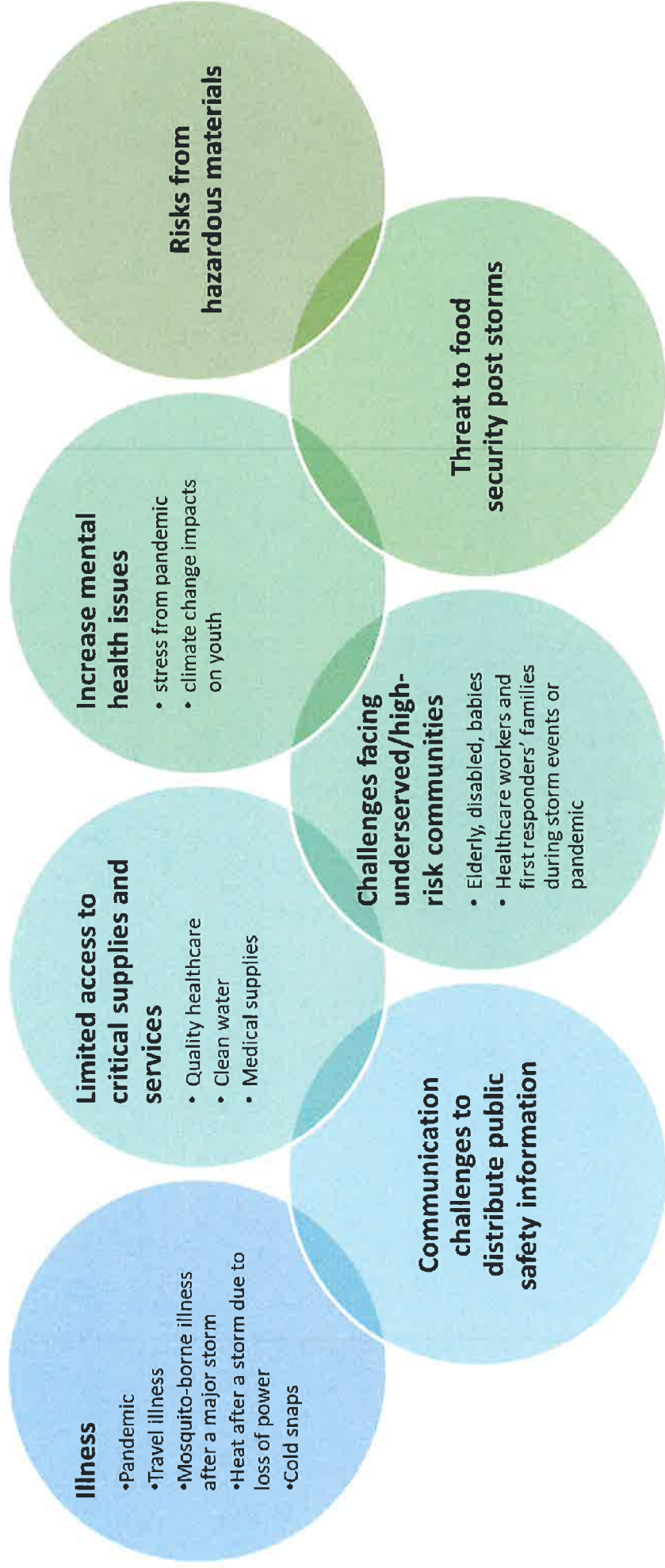
- Food
- Fuel
- Household goods
- Specialized electronics

Cybersecurity

- Business records
- Personal data



Public Health Risks





PALM BEACH NORTH
CHAMBER OF COMMERCE

Action Plan

1. Cross-Cutting Actions
2. Mitigation
3. Preparedness
4. Response
5. Recovery



Next Steps

- Continue regularly scheduled meetings of the Palm Beach North Disaster Resiliency Task Force to coordinate efforts and oversee implementation of the plan
- Identify a champion or organization to lead each strategy in the action plan
- Commit resources to plan implementation and seek grants and other available resilience-related funding opportunities to support resilience planning, development, education, and training activities



Next Steps

- Review, prioritize, and initiate the short-term actions identified, such as creating Community Emergency Response Teams
- Begin additional analyses or research
- Develop performance metrics or indicators linked to the actions to monitor implementation and evaluate the success of this initial phase
- Seek opportunities to promote the Disaster Resilience Plan and implementation efforts, beginning with an invitation to Florida's Chief Resilience Officer to attend a meeting of the Palm Beach North Chamber of Commerce

Exhibit "B"

**TOWN OF LAKE PARK - ANNUAL BUDGET
GENERAL FUND REVENUE & EXPENSE RECAP**

FISCAL YEAR 2022-2023

FUND	001	FUNCTION					
		ACTIVITY					
GF Budget Summary			Approved Budget 2018-19	Approved Budget 2019-2020	Approved Budget 2020-2021	Approved Budget 2021-2022	Proposed Budget 2022-2023
001		Revenue	8,660,599	8,970,345	9,703,864	10,480,281	11,563,948
100		Town Commission	135,984	123,798	125,112	151,544	191,288
104		Town Manager	359,701	373,698	459,514	335,098	309,586
105		Human Resources	216,213	215,686	254,798	265,751	275,973
106		Town Clerk	212,175	199,202	222,103	267,401	303,707
108		Town Attorney	161,184	161,000	161,000	160,000	160,000
109		Communication & Grants				208,536	240,650
110		Information Technology	267,955	200,045	220,189	232,478	367,946
150		Finance and Accounting	517,206	506,515	563,941	593,881	600,407
200		Law Enforcement	3,067,187	3,136,251	3,122,501	3,191,247	3,416,263
250		Emergency Management	5,519	1,000	1,000	250	250
400		Public Works Administration	161,248	179,023	366,048	448,524	471,465
406		Public Works - Grounds	413,169	397,932	422,634	417,317	557,099
408		Public Works - Facilities	383,560	311,552	357,113	357,238	507,249
410		Public Works - Vehicle Maintenance	181,046	187,824	268,697	273,449	320,544
500		Community Development	707,798	673,281	706,060	837,726	992,604
600		Special Events	238,553	274,484	336,746	414,712	665,973
700		Library	385,625	383,986	328,391	452,575	529,971
900		Non-Departmental	1,246,476	1,645,068	1,788,017	1,872,554	2,484,099
Total Expenses			8,660,599	8,970,345	9,703,864	10,480,281	12,395,074
Surplus (Deficit)			-	-	-	-	(831,126)

Exhibit "C"

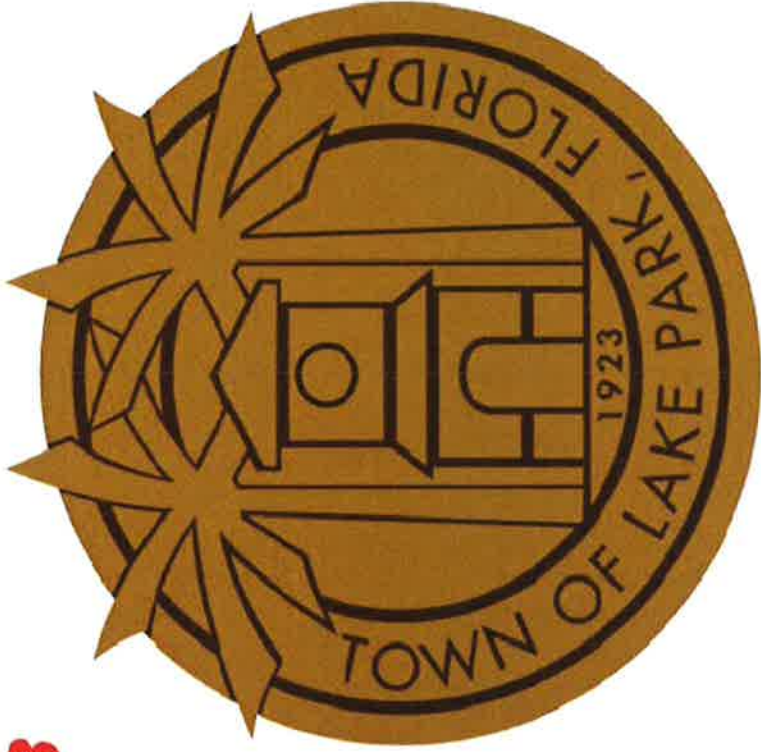
Proposed Town Logo Plaque for the Town Commission Chambers

Department of Public Works





A



B

**STYLE A
FINISHED
EXAMPLE**



**STYLE B
FINISHED
EXAMPLE**

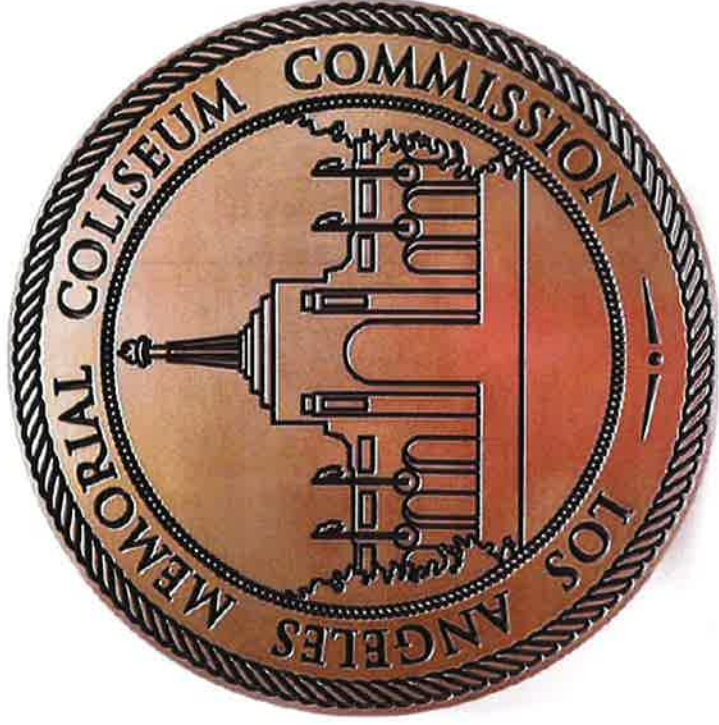


Exhibit "D"

General Fund Audited Fund Balances at Yearend

	9/30/2016	9/30/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2021
Unassigned	\$ 881,030	\$ 1,179,607	\$ 1,506,094	\$ 1,723,974	\$ 1,287,644	\$ 1,388,478
% of GF Expenditures	13.00%	15.00%	20.00%	21.00%	15.00%	15.00%
Days of GF Expenditures	47	54	71	78	53	54
Total Fund Balance	\$ 1,656,837	\$ 1,884,816	\$ 2,102,053	\$ 2,291,029	\$ 2,265,374	\$ 2,493,760
% of GF Expenditures	24.00%	24.00%	28.00%	28.00%	25.00%	25.00%

Exhibit "E"

Town of Lake Park
 American Rescue Plan
 Summary of Expenditures
 As of June 30 2022

Award #1 FY 20/21	\$2,142,652.00
Award #2 FY 21/22	\$2,142,652.00
Total Award for Town of Lake Park	\$4,285,304.00

Project	Amount	Description
Stormwater		
WRMA	\$29,280.00	2nd Street Roadside Bioswale Design
WRMA	\$7,420.00	2nd Street Roadside Bioswale Design
Seacoast Utilities	\$60,121.50	Water Meter 601 Federal Hwy
Total	\$96,821.50	
Encumbered Funds not yet spent		
WRMA	\$18,300.00	2nd Street Roadside Bioswale Design
Anticipated Expenditures		
CCTV Rover Camera System	\$95,000.00	
Total Stormwater	\$210,121.50	

Mobility		
Nue Urban Concept	\$24,850.00	Mobility Plan & Fee Ordinance Planning
Nue Urban Concept	\$30,450.00	Mobility Plan & Fee Ordinance Planning
Nue Urban Concept	\$22,205.00	Mobility Plan & Fee Ordinance Planning
Total	\$77,505.00	
Anticipated Expenditures		
Nue Urban Concept	\$142,635.00	Mobility Plan & Fee Ordinance Planning
Total Mobility	\$220,140.00	

Technology Improvements		
KDT Solutions	\$4,800.43	PW Server
MCCI	\$912.50	Web Link Portal
Dell Marketing	\$26,448.04	Desktop Computer Replacements
Dell Marketing	\$8,975.48	Laptop Computer Replacements
Verizon Wireless	\$3,209.96	Samsung Galaxy Tablets for PW

Docusign	\$26,620.00
ProSound	\$68,030.00
Total	<u>\$138,996.41</u>

E-Signature Plus Support & Implementation
Audio/visual Equip for Comm Chambers & Mirror

Encumbered Funds not yet spent

Professional Video Repair	\$60,000.00
Pro Sound Inc.	\$56,135.00
KDT Solutions	\$62,827.96
Total Encumbered Funds	<u>\$178,962.96</u>

Install & CM of Audio/Video for Comm
Audio/visual Equip for Comm Chambers & Mirror
Server & Install for TH & Marina

Anticipated Expenditures

Tyler Software (All Town applications) One ti	\$350,000.00
---	--------------

All Town Applications

Total Technology Improvements	<u>\$667,959.37</u>
--------------------------------------	---------------------

Security Improvements

Continental Computers	\$33,896.92
West Networks	\$2,984.60
Best Buy	\$1,055.97
Lion Energy	\$1,250.00
Total	<u>\$39,187.49</u>

Security Cameras multiple locations
PBSO Monitored Security Camera
Ipad for new Commissioner
Batteries for TH Parking Lot Security Cameras

Encumbered Funds not yet spent

Total Encumbered Funds	<u>\$0.00</u>
-------------------------------	---------------

Total Security Improvements	<u>\$39,187.49</u>
------------------------------------	--------------------

Building & Improvements

Florida Consulting Engineers	\$10,000.00
Partner Assessment	\$6,375.00
Five Star Painting	\$3,968.59
Total	<u>\$20,343.59</u>

Engineering Services Balcony
Environment Assmt all Buildings
Paint Commission Chambers

Encumbered Funds not yet spent

Reg Architects	\$6,000.00
Bardel Painting & Decorating	\$1,600.00
Carpet Mills Direct of Lake Worth	\$5,831.18
Florida Consulting	\$8,500.00
Total Encumbered Funds	<u>\$21,931.18</u>

Historic Town Hall Monument Sign
Wallpaper Installation in Commission Chambers
Remove & Replace Carpet in Commission Chambers
Engineering Services Balcony

Anticipated Expenditures

Generators Dept 408	\$350,000.00
---------------------	--------------

Is this still a valid anticipated expenditure?

Total Anticipated Expenditures \$350,000.00

Total Building & Improvements \$392,274.77

Streets & Roads

Encumbered Funds not yet spent

Susan E. O'Rourke \$235,400.00 Proposed Park Avenue Lane Reduction

Anticipated Expenditures

Streets & Roads \$41,000.00 Message Board

Total Streets & Roads \$276,400.00

Miscellaneous

Vizocare (on CC)	\$3,000.00	Covid Test Kits
Engenuity	\$2,187.00	W Ilex Park Survey & Plat
Reg Architects	<u>\$4,000.00</u>	Architectural Svc for TH Monument Sign
Total	\$9,187.00	move building impr anticipated

Anticipated Expenditures

Boom Life Dept 406	\$18,334.00
Boom Life Dept 408	\$18,334.00
Boom Life Dept 190	\$18,334.00
Code Overhaul	\$300,000.00
Centennial Celebration	\$200,000.00
Toro Z-Master Mower	\$23,684.00
New Irrigation Systems for Date Palm Drive	<u>\$25,000.00</u>
Total Anticipated Expenditures	<u>\$603,686.00</u>

Total Miscellaneous \$607,686.00

Total Spent, Encumbered & Anticipated \$2,413,769.13

Exhibit "F"

J O N E S
F O S T E R

Memo

To: Tom Baird
From: Brett Lashley
Date: July 6, 2022
Subject: 500,000 N95 Particulate Respirator Mask Program Donation to Town of Lake Park

Tom,

I looked into the individuals and entities involved in the donation of \$75,000 to the Town of Lake Park ("Town") that was originally for the purpose of purchasing 500,000 N95 masks (the "Donation"). Although it appears that the entities involved are actual entities, there are still a lot of questions regarding the entities, the Donation, how the Donation came about and whether the Town can accept the Donation. Below are my findings.

Michael Barnett

Michael.barnett1@gmail.com is the email address in the correspondence sent to the Town staff regarding the Donation. The email address is registered to Michael Anthony Barnett who is a 45 year old, Florida barred attorney. Michael works at the Shiner Law Group, which primarily does personal injury work. Michael is currently the Chairman of the Republican Party of Palm Beach County.

It is unclear as to how Michael got involved with these entities and what his role is with respect to the Donation.

King Salaman Humanitarian Aid and Relief Centre

This is an organization known as King Salaman Humanitarian Aid and Relief Centre (aka "KSRelief"). KSRelief was established in 2015 and is headquartered in Saudi Arabia with the following stated mission on its website:

Historically, the Kingdom of Saudi Arabia has taken on a pioneering humanitarian role in serving the international community around the world. The Kingdom realizes the significance of this role in alleviating human suffering and ensuring that all people are given the opportunity to live healthy, dignified lives. To further emphasize their dedication to the service of all in need, the leadership of Saudi Arabia established King Salman Humanitarian Aid and Relief Centre. The purpose of this important international organization is to provide humanitarian aid and relief to those in need outside of the Kingdom's borders. The activities of the center were inaugurated in May of 2015 under the high patronage and guidance of the Custodian of the Two Holy Mosques, King Salman bin Abdulaziz, may God support him.

E S T .
1 9 2 4

The organization appears to be real, but I cannot be certain. I called all of the numbers listed on the Saudi Arabian Embassy's website to inquire about KSRelief, but I did not get through to anyone. I also inquired about KSRelief through an online email form, but I have yet to hear back from anyone.

Medequa LLC

Medequa LLC ("Medequa") is a Pennsylvania LLC. Based on its website, which does not provide much information, Medequa seems to be a medical device company. (See <https://medequa.com>). Medequa was formed in 2015. Medequa's sole member is Khaled Otrok whose address is 2317 Hazy Meadows Ln, Flower Mound, Texas 75028. Khaled's linkedin says that he is the head of global sales for Medequa.

It is curious that the only member of a Pennsylvania LLC resides in Texas. Khaled's linked also shows that he is presently the CEO and Founder of Traveyond, a concierge company, and L'Epitome, a fragrance company. It is also curious that the sole member of Medequa, a medical device company, is also the current CEO and Founder of a concierge and fragrance company.

Meddequa Lawsuit

Medequa is currently involved in a lawsuit as the plaintiff in the Southern District of New York where Medequa is suing a law firm for breach of contract for failure to return \$5.1 million in escrow funds that were entrusted to the law firm. Medequa is represented by Condon & Forsyth in New York with respect to that lawsuit. In the Complaint filed by Medequa, it states in relevant part, "King Salman Humanitarian Aid and Relief Center, a humanitarian aid organization created by the King of Saudi Arabia, in an attempt to fight against the global COVID-19 pandemic made plans to work with Medequa in order to purchase PPE products for the purposes of donating the PPE products to the Federal Emergency Management Agency ("FEMA")."

Based on this lawsuit, I believe Medequa is a real company and that there is an existing relationship between Medequa and KSRelief, but beyond that I have no documentation or evidence confirming the parties relationship or reason for the Donation.

Conclusion

I am unable to verify whether these organizations are legitimate, but based on the above findings, I believe they might be. It is unclear how Mr. Barnett is tied to the entities and why the Donation was directed to the Town in the first place. Also, it is unclear if the Town may accept the Donation as the Donation was originally for the purchase of 500,000 N95 masks. It is unknown why the entities agreed to allow the Town to retain the Donation even though the Town acknowledged that it has no need for the 500,000 N95 masks currently.

Exhibit "G"



TOWN MANAGER COMMENTS

TOWN COMMISSION MEETING

Wednesday, July 6, 2022

COMMUNITY DEVELOPMENT

- (1) The Mobility Plan and Fee Ordinance is moving forward by our consultant, NUE Urban Concepts. Given the Town's difficulties in communicating with the County on the Comprehensive Plan Amendments pursuant to their petition on the prior amendments, the Town Attorney was able to recently finalize revised Comprehensive Plan Amendments related to mobility in the Capital Improvements Element and Transportation Element. This item will be presented in August to the Town's Local Planning Agency and then the Town Commission. They will then be transmitted to the State and hopefully be ready for final adoption towards the end of September. Consequently, NUE Urban Concepts is unable to keep to their approved timeline and have the Mobility Plan and Fee Ordinance completed by September 2022. They are working on an updated timeline that will be shared with the Town Commission at a future meeting, but it will include presentation of the Plan and Fee Ordinance in October 2022, at the earliest. The second public meeting on mobility is still on track for Saturday, July 30 at 10am here at Town Hall. The Town Commission will be notified if additional changes occur.
- (2) The industrial area is showing significant signs of progress. Several office-warehouse projects are in construction and others in permitting. For specific details, the Community Development Director can always be contacted at 561-881-3319.
- (3) The Town is working on three potential CRA grant requests that will be brought forward (separately) to the CRA Board in August. One grant will be for Oceana Coffee to assist with the astronomical increases in construction costs so that they can get their permitting and construction moving forward. The second grant will be for Brooklyn Cupcakes to assist in a similar manner with their grease trap and other buildout costs so that they keep Lake Park (on 10th Street) as their permanent Florida home. Brooklyn Cupcakes has experienced significant delays with their design professionals, but is now working closely with Seacoast and the Town. The third grant is for a non-profit, Bilingual Education, that is hoping to initiate services to the local community at a location along 10th Street (providing bilingual education assistance to children in the community and surrounding areas). They require assistance with their start-up costs and Town Staff is still working with them to understand their long-term sustainability plan.
- (4) There are several projects in the works, particularly on the corner of Park Avenue/10th, along 10th Street. Developers continue to be interested in the Town and meet with Town Staff regularly. They are enlightened and admiring of the Town's forward-thinking and ability to both understand that flexible market-driven regulations go a long way in economic development and redevelopment, while ensuring that community-driven approaches are also maintained.

- (5) The Parks Master Plan (for Kelsey and Lake Shore Parks) is scheduled to be presented by the consultant, WGI, in August to the Planning & Zoning Board, followed by the Town Commission. The Kelsey Park Deed has restrictions on private use of any kind, therefore, WGI is reworking the master plan concepts in this area to ensure all uses reflect free, public access and use of Kelsey Park.

HUMAN RESOURCES

Town Job Openings

The Town is seeking to fill the following positions:

- Library Assistant to assist with activities at the Lake Park Public Library required for delivery of efficient library services to the public such as: preparing new materials for circulation, accurately entering data into the Library automation system, marketing and publicity related tasks, routinely updating the library website, and assisting with troubleshooting computers. Graduation from an accredited high school or GED required along with a minimum of one (1) year of customer service experience. The deadline by which to apply is 5:00 p.m. on July 11, 2022.
- Marketing Specialist within the Communications and Grants Department. Must have a high School Diploma or GED, along with a minimum of two years of related experience. Bachelor's Degree in marketing, communications or a related field is preferred but not required. Must also have skill in the use of social media channels including, but not limited to, Facebook, Instagram, Twitter and YouTube; proficiency in graphic design programs. The deadline by which to apply is 5:00 p.m. on July 15, 2022.
- The Public Works Department is also still seeking qualified individuals with a valid Florida Class B commercial driver's licenses to work as Sanitation Truck Operators II. Please note that the requirement for a high school diploma or equivalent has been eliminated; however, qualified applicants must not have lost any driving privileges by reason of revocation, suspension or denial of license, or have been convicted and/or had a adjudication withheld of three or more moving violations in the previous 36-month period. The deadline by which to apply for both positions is 5:00 p.m. on July 20, 2022

Those interested in applying for any of the above positions may contact the Town's Human Resources Department at 561-881-3300 Option 8, or may visit the Town's official website at www.lakeparkflorida.gov for additional information and to download an employment application.

SPECIAL EVENTS

Sunset Celebration

The Town of Lake Park will host its monthly Sunset Celebration on Friday, July 29 from 6:00 pm – 9:00 pm at the Lake Park Harbor Marina. This month's event will feature live entertainment from The VAM Band one of South Florida's favorite party bands! There will be a full cash bar, happy hour prices, and a variety of food and arts & crafts vendors. For more information please contact the Special Events Department at 561-840-0160.

TOWN MANAGER VACATION

I will be on vacation starting Wednesday, July 13, 2022 through Monday, August 1, 2022. Assistant Town Manager Bambi McKibbon-Turner will be available in my absence.

SUNSET CELEBRATION

FREE MUSIC CONCERT

FEATURING

VAM
Band

FOOD VENDORS • CASH BAR • HAPPY HOUR

FRIDAY, JULY 29

6:00 PM - 9:00 PM

LAKE PARK HARBOR MARINA

105 LAKE SHORE DRIVE

LAKE PARK, FL 33403

EVENT WILL FOLLOW CURRENT CDC GUIDELINES

NO OUTSIDE FOOD OR DRINKS

FOR MORE INFORMATION

CALL 561-840-0160 OR EMAIL

SPECIALEVENTS@LAKEPARKFLORIDA.GOV

