



**Minutes
Town of Lake Park, Florida
Tree Board Meeting
Tuesday, August 10, 2021, 6:22 PM
Town Hall Commission Chamber,
535 Park Avenue, Lake Park, Florida 33403**

The Tree Board met for the purpose of a regular session on Tuesday, August 10, 2021 at 6:22 p.m. Present were Chair Brady Drew, Vice-Chair Cynthia Grey and Board Member Pamela Frazier. Town staff included Community Development Director Nadia DiTommaso, Town Planner Karen Golonka, Public Works Director Roberto Travieso and Water Resource Management Associates Consultant Raul Mercado and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call. Chair Drew led the pledge of allegiance.

Special Presentation/Report

1. Introduction/Presentation by Raul Mercado of WRMA-Water Resources Management Associates, Inc. (consultant to the Town) on the Stormwater Master Plan and public right-of-way implications as it relates to future planting in these areas. (a presentation will first be provided – the 387-page document will then be distributed to the Tree Board Members electronically after the meeting as a reference guide)

Community Development Director DiTommaso introduced Raul Mercado of WRMA; Mr. Mercado presented to the Tree Board (see Exhibit “A”). Board Member Drew asked for clarification regarding the conversion of the remainder of 95% bioswales. Mr. Mercado explained that only 5% of critical areas would be converted. He announced that he was hopeful that workshops would be held to assist and educate residents regarding bioswale conversion. Community Development Director DiTommaso announced that she believed the Tree Board would be an integral part of future planning as related to the Stormwater Master Plan (identification of bioswales, consistency of native plants). The Tree Board thanked Mr. Mercado for his presentation.

Board Member Frazier stated that she had no questions at this time and that she would review the materials provided to the Board. She asked for clarification that Raul said he would be available to the Board in the future to make addition presentations or to respond to questions. Mr. Mercado responded that he would be available.

Mr. Mercado explained that the City of Palm Beach Gardens owned the C-17 canal. Therefore, any efforts regarding the canal needs to be coordinated with City of Palm Beach Gardens.

2. Discussion on the possibility of creating a Memorial Tree Planting Program for the Town. (three examples enclosed with the agenda)

Community Development Director DiTommaso explained the item and referred to the examples within the agenda packet. Vice-Chair Grey questioned if the Town would designate the locations. Community Development Director DiTommaso explained the locations would include public parks, public medians, and review would take place upon receipt of an application. Chair Drew expressed appreciation for staff bringing forth the Memorial Tree Planting Program information, and was in favor of the public parks program. Vice-Chair Grey expressed the importance of an aesthetically attractive public park. Board Member Frazier announced that she was in support of a program that would positively highlight the Town of Lake Park. Discussion ensued regarding Memorial Trees and Benches. Board Member Frazier was in favor of staff proposing a project that would bring recognition to the Town of Lake Park. Vice-Chair Grey was in favor of spreading ashes on the Memorial Tree or plaque. Chair Drew suggested that spreading ashes take place around the Town instead of just on area of a park.

Board Member Frazier proposed a motion for staff to composite a Memorial Program that the Board could discuss and make changes to down the road. Community Development Director DiTommaso stated that the suggested would be added to a future agenda. Board Member Frazier stated that Mr. Mercado referred to indigenous plantings but none of the area nursery or big box stores sell these types of plantings. She suggested that indigenous plantings be incorporated in stores so that residents have the option to purchase plantings that are good for the Town. She hopes this would encourage residents to purchase plantings and show that the Tree Board was engaged with them in this effort. She suggested that these types of plantings be sold at Town events to encourage residents to participate. Board Member Frazier stated that she agreed with the training opportunities and well as discussing during a future agenda would be beneficial to the Board.

Chair Drew announced that he liked the City of Sunrise Memorial Tree Program. He asked how many benches were in Town. Community Development Director DiTommaso stated that she was not sure how many memorial benches were in Town. She offered to bring the number back to the Board. Chair Drew asked how the fees would be structured and how would be responsible to pay such fees. Community Development Director DiTommaso stated that staff would determine the fees associated with the particular memorial the client requested.

Consent Agenda:

3. June 8, 2021 Tree Board Meeting Minutes.

Motion: Board Member Frazier moved to approved the Consent Agenda; Vice-Chair Grey seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Frazier	X		
Vice-Chair Grey	X		
Chair Drew	X		

Motion Passed 3-0

New Business:

4. Tree Board Ordinance adopted by the Town Commission. (enclosed)

Community Development Director DiTommaso announced the Town Commissions' adoption of Ordinance No. 08-2021(Tree Board Amendments). The Tree Board thanked staff for the update.

5. Future Meeting Agenda Items and Update on Palm Beach County LIDAR Data Availability for the creation of a Town-wide Tree Survey. (for discussion)

Community Development Director DiTommaso explained that Palm Beach County has data that would be very useful to the Town and Tree Board in recording trees in certain locations, and aerial images. She announced that the information would be provided at a future Tree Board Meeting. Chair Drew asked for clarification regarding the LIDAR Data Program and Tree Canopy information. Community Development Director DiTommaso announced that detailed information regarding the program would be forthcoming. Chair Drew announced a program named I-Tree Canopy, inclusive of google maps data and hoped that LIDAR appeared to be an easier approach. Chair Drew suggested the beautification of White Markers within the Town of Lake Park, and questioned how the Tree Board would complete research and determine fund allocation. Community Development Director DiTommaso announced that staff would complete a survey of the markers to determine which markers needed beautification, and fund allocation; she added that the beautification of the markers could be included in the Capital Improvement Plan. Public Works Director Travieso addressed the Tree Board, provided a brief summary of the Stormwater Master Plan and expressed appreciation to the Board for their efforts. He announced that the Stormwater Master Plan included public outreach, incentives, and education for residents and business owners. He announced that the Town would complete an inventory of benches, and look into beautification of the White Street Markers. He suggested that the White Street Markers be part of the Centennial Celebration taking place in 2023.

Future Meeting Agenda Items

- Memorial Tree Program Proposal
- Sample Native Tree and Plant list (Educational Component)

PUBLIC COMMENT:

None

BOARD MEMBER COMMENTS:

Chair Drew had no comments.

Board Member Frazier felt that it was a good meeting. She was excited with things that may come to the Tree Board in the future that would make the Tree Board and the Town look more alive.

Vice-Chair Grey had no comments.

ADJOURNMENT

There being no further business to come before the Board, and by unanimous vote, the meeting adjourned at 7:49 p.m.



Chair Brady Drew



Vivian Mendez, Town Clerk MMC



Approved on this 14 of December, 2021