



**Minutes**  
**Town of Lake Park, Florida**  
**Regular Commission Meeting**  
**Wednesday, August 4, 2021, 7:10 P.M**  
**Town Hall Commission Chamber**  
**535 Park Avenue, Lake Park, Florida 33403**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, August 4, 2021 at 7:10 p.m. Present were Mayor O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners, Erin Flaherty, John Linden and Roger Michaud, Town Manager John D'Agostino, Town Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Mayor O'Rourke led the pledge of allegiance.

**SPECIAL PRESENTATION/REPORT:**

**1. Presentation of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended September 30, 2020.**

Mr. Terry Morton of Nowlen, Holt & Miner P.A., presented the 2020 CAFR. The Commission thanked Mr. Morton for his presentation.

**PUBLIC COMMENT:**

None

**CONSENT AGENDA:**

- 2. July 14, 2021 Commission Budget Meeting Minutes.**
- 3. July 21, 2021 Regular Commission Meeting Minutes.**
- 4. Approval to Expend Budgeted Funds to Purchase Flashing School Zone Beacons And signs.**
- 5. Resolution 44-08-21 Canceling the September 15, 2021 Regular Commission Meeting and Rescheduling it to September 21, 2021.**

**Motion: Commissioner Michaud moved to approve the consent agenda; Commissioner Linden seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**PUBLIC HEARING – ORDINANCE ON FIRST READING:**

None

**PUBLIC HEARING – ORDINANCE ON SECOND READING:**

**6. Ordinance 05-2021 Amending the Comprehensive Plan**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING ITS COMPREHENSIVE PLAN; PROVIDING FOR AMENDMENTS TO THE FUTURE LAND USE AND RECREATION AND OPEN SPACE ELEMENTS; PROVIDING FOR THE AMENDMENT OF THE FUTURE LAND USE CLASSIFICATION SYSTEM TO CREATE THE NEW LAND USE CATEGORY OF TWIN CITIES MIXED USE; PROVIDING FOR THE CREATION OF A NEW FUTURE LAND USE OBJECTIVE AND POLICIES; PROVIDING FOR THE AMENDMENT OF POLICY 4.3 WITHIN THE RECREATION AND OPEN SPACE ELEMENT; ASSIGNING THE NEW LAND USE CATEGORY OF TWIN CITIES MIXED USE TO 22.3 ACRES LEGALLY DESCRIBED AND SHOWN ON THE FUTURE LAND USE MAP; PROVIDING FOR THE TRANSMITTAL OF THE AMENDMENTS TO THE STATE DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

Town Manager D’Agostino explained the item and announced that the First Reading had taken place on July 21, 2021.

**Motion: Vice-Mayor Glas-Castro moved to adopt Ordinance 05-2021 on Second Reading; Commissioner Linden seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

Attorney Baird read Ordinance 05-2021 by title.

**7. Ordinance 08-2021 Tree Board Amendments**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 2, ARTICLE IV, DIVISION 3, SECTIONS 2-184, 2-185, AND 2-186 OF THE TOWN CODE PERTAINING TO THE TREE BOARD; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Town Manager D'Agostino explained the item and announced that the First Reading had taken place July 21, 2021.

**Motion: Vice-Mayor Glas-Castro moved to adopt Ordinance 08-2021 on Second Reading; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

Attorney Baird read Ordinance 08-2021 by title.

**NEW BUSINESS:**

**8. Resolution 42-08-21 Fiscal Year 2020/2021 Budget Amendments.**

Town Manger D'Agostino explained the item and referred to the attached exhibits to the agenda item. Discussion ensued regarding the MCCi Scanning Project, and Baxter Woodman Budget Adjustments.

**Motion: Commissioner Flaherty moved to adopt Resolution 42-08-21; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**9. Approval of Additional Funding for MCCi to Complete the Town's Document Scanning Project.**

No discussion.

**Motion: Commissioner Michaud moved to adopt Resolution 42-08-21; Commissioner Linden seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		

Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**10. Resolution 43-08-21 Authorizing and Directing the Mayor to Execute a Contract With Shenandoah General Construction Company to Provide Stormwater Pipe and Infrastructure Video Inspection and Repair Services per the Terms of Broward College/Shenandoah Contract RFP-2018-1687-EH (Cooperative Purchase).**

Town Manager D'Agostino explained the item and announced that the agreement would allow for flexibility in the completion of future repair services.

**Motion: Commissioner Michaud moved to adopt Resolution 43-08-21; Commissioner Flaherty seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**11. Approval of Work Authorization for Shenandoah Construction to Provide Stormwater Repairs at 208 4<sup>th</sup> Street, 320 4<sup>th</sup> Street, 527 Teak Drive, 704 West Ilex Drive to 704 West Jasmine Drive, and 9<sup>th</sup> Street & West Jasmine Drive. Pricing per Broward College/Shenandoah Contract RFP 2018-1687-EH (Cooperative Purchase).**

Town Manager D'Agostino explained the item. Vice-Mayor Glas-Castro questioned if the repairs would be completed this Fiscal Year. Public Works Director Roberto Travieso explained that repairs should be completed by November 2021.

**Motion: Commissioner Michaud moved to approve the work authorization for Shenandoah to perform the aforementioned stormwater repairs at the five locations; Commissioner Linden seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**12. Request from Healthy Mothers, Healthy Babies Regarding their BASICS4BABIES Mobile Pantry.**

Town Manager D’Agostino explained the item.

**Motion: Commissioner Michaud moved to approve the Town of Lake Park becoming a co-sponsor of the Basics4Babies Mobile Food Pantry and the requests made by the event organizer; Commissioner Linden seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

**PUBLIC COMMENT:**

None

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

**Town Attorney Baird** had no comments.

**Town Manager D’Agostino** announced the comments within Exhibit “A”

**Commissioner Linden** announced that he anticipated the start of the Silver Sneakers program. He announced that he enjoyed participating in the outline dancers activities. He announced that he attended the Lake Park Diversity Council Meeting and the Steering Committee planned to attend the Back to School Extravaganza. He asked for authorization to utilize Lake Park Diversity Council funds, approximately \$100.00 for a banner and hats. Town Manager D’Agostino announced that funds could be utilized at the discretion of the Commission.

**Commissioner Michaud** apologized for his absence at the July 28, 2021 Commission Private Session with Strategic Development Initiatives (SDI). He announced his unavailability to attend the upcoming Back to School Extravaganza because his daughter would graduate college on Saturday, August 7, 2021.

**Commissioner Flaherty** had no comments.

**Vice-Mayor Glas-Castro** announced future discussions of the Palm Beach County League of Cities Committee as related to Building Officials Safety and Best Practices.

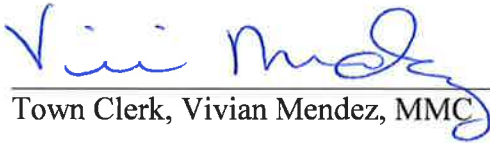
**Mayor O’Rourke** announced that he appreciated serving the Town of Lake Park with the current Commission

**ADJOURNMENT**

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Michaud and seconded by Commissioner Flaherty, and by unanimous vote, the meeting adjourned at 8:01 p.m.



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Mayor Michael O'Rourke



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Town Clerk, Vivian Mendez, MMC

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Deputy Town Clerk, Shaquita Edwards, MPA, MMC



Approved on this 1 of September, 2021

**TOWN COMMISSION MEETING  
WEDNESDAY, AUGUST 4, 2021**

**TOWN MANAGER COMMENTS**

**RENTAL AND UTILITY ASSISTANCE ARE STILL AVAILABLE IN PALM BEACH COUNTY**

Rental assistance is still available to Palm Beach County residents who have been impacted by COVID-19, and households that have not lost income due to COVID-19 can now apply for electricity and utility services. Intake will remain open until further notice. For more information on these and other available programs, please visit [www.rentalassistancepbcc.org](http://www.rentalassistancepbcc.org).

**COMMUNITY DEVELOPMENT**

- The Reme Halo Grant was previously offered to all **non**-residential business and properties that deal with the general public inside their facilities. So far, \$5,984.82 has been committed. There are still plenty of funds available.
- Due to the increase in construction material costs and material shortages, there are two projects that have been on hold. 754 Park Avenue is one of them and they hope to resume soon. Watertower Industrial (southeast corner of 14<sup>th</sup> Street and Water Tower Road) recently approved by the Town Commission is the second. This project is exploring either selling, or wait a while longer for prices to stabilize and build (this is their preference).
- As of July 1, 2021, Code Compliance complaints require the name and address of complainants for alleged code violations (must be documented with the complaint record). Anonymous complaints are not permitted by law and shall not be investigated. If this information is not provided, investigation will not be possible. One exception is to an alleged violation that may present an imminent threat to public health, safety, or welfare or imminent destruction of habitat or sensitive resources. For these types of imminent threats, anonymity is acceptable and investigation will be made possible.
- Nautilus 220 is moving forward with the final demolition of the remaining residential structure in the next week or so. The augercast pile (foundation) permit is expected to start in the next two weeks also and will take about 2 months to complete. The master building permit for construction is now expected to be submitted sometime in September or October 2021 since the summer months have caused the pre-sales to stabilize at around 18% however, this is expected to start back up in the next month or so (and when the COVID situation is under control as well since this causes some hesitancy also). The project team confirms this is sometimes part of the process and that things continue to move forward.

### **PROCLAMATION REQUEST**

We are seeking Town Commission consensus to place a Proclamation on a future Town Commission Meeting Agenda designating September 17-23 as Constitution Week. September 17, 2021, marks the two hundred and thirty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention.

### **TOWN HALL DOORS RESTORATION/REPLACEMENT PROJECT**

Public Works has received notice from our vendor that they will be starting work to replace 5 doors in the Town Hall, including the Commission Chambers, Town Hall West Entrance, and an Emergency Exit in the Mirror Ballroom. Work is scheduled from August 9th through 20th. There should be no impact to Town Hall operations.

### **BACK 2 SCHOOL EXTRAVAGANZA**

The Town of Lake Park will host its annual Back 2 School Extravaganza this Saturday, August 7 from 10:00 am to 1:00 pm at Town Hall. The Town will provide over 700 K-12 students with free backpacks, school supplies, food, fun activities, health services and educational resources. Parking and admission are free. No pre-registration required. All children must be accompanied by an adult to receive a backpack. For more information please contact the Special Events Department at 561-840-0160.

### **OUTLINE DANCERS**

Join the Outline Dancers for Stretch Class (4:30 pm – 5:15 pm) and Line Dancing (5:30 pm – 7:30 pm) every Monday in the Indoor Pavilion located in Lake Shore Park. For more information please call Instructor Rick Goodsell at 561-513-2761.

### **SILVER SNEAKERS**

Silver Sneakers premier fitness program is back! Join us Monday, Wednesday and Friday from 10:00 am – 11:00 am in the Indoor Pavilion located in Lake Shore Park. For more information please call Instructor Dori Hollenbeck at 561-596-0788.

### **TENNIS & PICKLEBALL PROGRAM**

Join Elite Sports & Recreation Management at the Lake Park Tennis Center for Tennis and Pickleball programs. Residents and non-residents are able to participate in the monthly programs, sign up for lessons and reserve a court. For more information please contact Elite Sports & Recreation Management at 561-480-0085.



# TOWN OF LAKE PARK

## BACK 2 SCHOOL EXTRAVAGANZA



FREE BACKPACKS, SCHOOL SUPPLIES & RESOURCES FOR STUDENTS GRADES K-12  
PARENT & STUDENT MUST BE PRESENT

SATURDAY, AUGUST 7  
10:00AM - 1:00PM  
TOWN HALL  
535 PARK AVENUE  
LAKE PARK, FL 33403

ACADEMIC & TECHNICAL PROGRAM  
INFORMATION FOR COLLEGE STUDENTS

FOR VENDOR, DONATION & SPONSORSHIP INFORMATION  
PLEASE CONTACT THE SPECIAL EVENTS DEPARTMENT AT  
561-840-0160 OR SPECIALEVENTS@LAKEPARKFLORIDA.GOV  
WWW.LAKEPARKFLORIDA.GOV

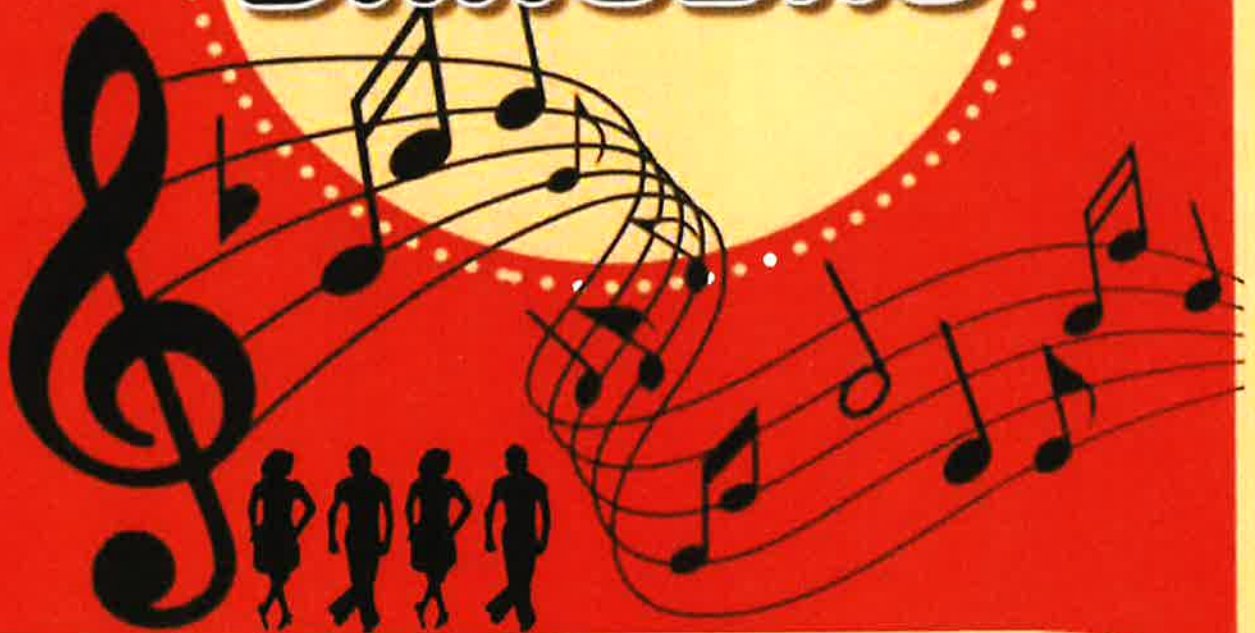




**JOIN THE LAKE PARK**

**FREE  
CLASS**

# **OUTALINE DANCERS**



**Every Monday**

**701 B Lake Shore Drive**

**Lake Park, FL 33403**

**Stretch Class: 4:30 PM – 5:15 PM**

**Line Dancing: 5:30 PM – 7:30 PM**

**Instructor: Rick Goodsell**

**Call: 561-513-2761**

**Email: [outalinerick@aol.com](mailto:outalinerick@aol.com)**

**Visit: [www.lakeparkflorida.gov](http://www.lakeparkflorida.gov)**

The Town of Lake Park  
WELCOMES BACK  
Silver Sneakers Classes



Join us on Monday, Wednesday and Friday  
10:00 AM – 11:00 AM

Lake Shore Park Indoor Pavilion  
701 B Lake Shore Drive  
Lake Park, FL 33403



Silver Sneakers is a premier fitness program provided at no cost by more than 60 health insurance plans nationwide. This class is low-impact training suitable for all fitness levels. It is designed to increase muscle strength and range of movement, and improve activities of daily living. A chair is used for seated exercises and standing support, and class can be modified depending on fitness levels. Check with your health insurance plan before coming to class to see if you are eligible.

For more information about the Silver Sneakers Program visit:  
[www.silversneakers.com](http://www.silversneakers.com)



Call Dori Hollenbeck  
**561-596-0788**



Special Events Department

535 Park Avenue

561-881-3338