



Minutes
Town of Lake Park, Florida
Library Board Meeting
Thursday, March 4, 2021, 6:30 p.m.
Town Hall Commission Chamber, 535 Park Avenue

The Library Board met for the purpose of a regular meeting on Thursday, March 4, 2021 at 6:30 p.m. Present were Chair Robert Shelton, Vice-Chair Brittany Paxton, Board Members Shelby Lowe. Acting Library Director Judith Cooper and Town Clerk Vivian Mendez. Board Members Tony Bontrager and Lupe Lawrence were absent.

Chair Shelton lead the pledge of allegiance. Town Clerk Mendez performed the roll call.

Appointment of a Chair

During the first meeting of each year each Town Board must select a Chair and Vice-Chair.

Motion: Board Member Lowe moved to appoint Robert Shelton as the Chair of the Library Board; Board Member Paxton seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager			Absent
Board Member Lawrence			Absent
Board Member Lowe	X		
Vice-Chair Paxton	X		
Chair Shelton	X		

Motion passed 3-0

Appointment of a Vice-Chair

During the first meeting of each year each Town Board must select a Vice-Chair.

Motion: Board Member Lowe moved to appoint Brittany Paxton as the Vice-Chair of the Library Board; Board Member Paxton seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager			Absent
Board Member Lawrence			Absent
Board Member Lowe	X		
Vice-Chair Paxton	X		
Chair Shelton	X		

Motion passed 3-0

Minutes:

1. Library Board Meeting Minutes of December 3, 2020.

Motion: Board Member Lowe moved to approve the Library Board Meeting Minutes of December 3; Vice-Chair Paxton seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager			Absent
Board Member Lawrence			Absent
Board Member Lowe	X		
Vice-Chair Paxton	X		
Chair Shelton	X		

Motion passed 3-0

2. Library Board Meeting Minutes of January 28, 2021.

Motion: Board Member Lowe moved to approve the Library Board Meeting Minutes of December 3; Vice-Chair Paxton seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager			Absent
Board Member Lawrence			Absent
Board Member Lowe	X		
Vice-Chair Paxton	X		
Chair Shelton	X		

Motion passed 3-0

Library Director's Report:

3. Update on the Lake Park Public Library Objectives.

Acting Library Director Cooper provided an update to the Library objectives (see Exhibit "A"). Board Members asked Acting Library Director Cooper questions about the kioks, laptops, the outstanding objectives, interviewing of new staff for the Library, the Friends of the Library role during COVID, vaccine registration, hotspot units.

Acting Library Director Cooper explained that the kioks and laptops were ordered and were expected to be delivered and functioning by April. The outstanding objectives have been a challenge due to COVID, but the staff has been able to reach out to Lake Park Elementary School for accomplishing some of the objectives and programs. Administration has been interviewing candidates for the available positions at the Library. Currently no volunteers are allowed, but once COVID has stopped they would revisit obtaining volunteers. The Friends of the Library have not met in over a year, but hope to do so in the coming months. Library staff have tried to help patrons register for vaccines. Once the laptops arrive more patrons can use them to register. The Town has purchased hotspots and was applying for grants to purchase more. She reiterated that the Library staff was doing all they could to assist the community. She announced that they had the largest number of patrons since the pandemic started last year with 49 patrons in one day. The curbside service was not being

utilized by the patrons, with only 2-3 using the service all year. The Board asked if there was anything they could do to assist the Library. Acting Library Director Cooper asked that they let the public know that the Library was open to the public. She thanked the Board for their time.

BOARD MEMBER COMMENTS:

The Board Members had no comments.

2021 Proposed Library Board Meeting Dates:

Chair Shelton asked that the November Library Board meeting be moved to November 18, 2021.

Motion: Board Member Lowe moved to move the November 4, 2021 Library Board Meeting to November 18, 2021; Vice-Chair Paxton seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager			Absent
Board Member Lawrence			Absent
Board Member Lowe	X		
Vice-Chair Paxton	X		
Chair Shelton	X		

Motion passed 3-0

ADJOURNMENT:

There being no further business to come before the Library Board and after a motion to adjourn by Board Member Lowe and seconded by Vice-Chair Paxton, and by unanimous vote, the meeting adjourned at 7:02 p.m.


for Chair, Robert Shelton


Town Clerk, Vivian Mendez, MMC



Approved on this 1 of July, 2021