



The Lake Park Public Library

529 Park Avenue
Lake Park, FL 33403
561 881-3330

www.lakepark-fl.gov

Town of Lake Park
Lake Park, FL 33403
561-881-3330

Library Board Agenda

Thursday, September 2, 2021
6:30 p.m.
Commission Chamber, Town Hall
535 Park Avenue

Tony Bontrager
Lupe Lawrence
Shelby Lowe
Brittney Paxton
Robert Shelton

Board Member
Board Member
Board Member
Board Member
Board Member

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105). *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. Roll Call:

B. Pledge of Allegiance:

C. Minutes:

1. Library Board Meeting Minutes of July 1, 2021

F. Library Director's Report:

2. Fiscal Year Ends September 30, 2021 – Report on what has been done.
3. New Fiscal Year Goals
4. Personnel Changes in the Library

G. Board Member Comments:

H. Adjournment:

TAB 1



**Minutes
Town of Lake Park, Florida
Library Board Meeting
Thursday, July 1, 2021, 6:30 p.m.
Town Hall Commission Chamber, 535 Park Avenue**

The Library Board met for the purpose of a regular meeting on Thursday, July 1, 2021 at 6:30 p.m. Present were Vice-Chair Brittany Paxton, Board Members Lupe Lawrence, and Shelby Lowe. Library Director Judith Cooper and Town Clerk Vivian Mendez. Board Members Tony Bontrager and Chair Robert Shelton were absent.

Vice-Chair Paxton lead the pledge of allegiance. Town Clerk Mendez performed the roll call.

Minutes:

1. Library Board Meeting Minutes of March 4, 2021.

Motion: Board Member Lowe moved to approve the Library Board Meeting Minutes of March 4, 2021; Board Member Lawrence seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager			Absent
Board Member Lawrence			
Board Member Lowe	X		
Vice-Chair Paxton	X		
Chair Shelton			Absent

Motion passed 3-0

Library Director's Report:

2. Tasks and Goals met with the Long Range Strategic Plan.

Library Director Cooper provided an update (see Exhibit "A"). Board Member Lowe asked how the Friends of the Library meetings being communicated to the public. Library Director Cooper explained that the Friends of the Library were not meeting in person yet, but their meetings would begin taking place the first Saturday of each month at 10:00 a.m.

3. Library Proposed Budget.

Library Director Cooper explained that the proposed budget had been submitted and staff had made some modifications. The proposed budget would be discussed by the Commission in August.

4. Summer Discovery and Reading Program.

Library Director Cooper explained the summer reading program, which would end on August 13, 2021. Vice-Chair Paxton asked what types of programs were being requested. Library Director Cooper explained that they have received the most request for virtual story time. Vice-Chair Paxton asked when the Library would begin in-house programs. Library Director Cooper anticipated that sometime in September the Library would resume in-house programs. Another idea the Library was hoping to do was “Story Walk” where they would place stories around the Town for children to read.

5. Read for the Record.

She also explained the “Read for the Record” book this year was called Amy Wu and the Patchwork Dragon. She explained the activity associated with this years book and the possilbity of the reading being recorded and replayed on social media.

BOARD MEMBER COMMENTS:

The Board Members had no comments.

ADJOURNMENT:

There being no further business to come before the Library Board and after a motion to adjourn by Board Member Lowe and seconded by Board Member Lawrence, and by unanimous vote, the meeting adjourned at 7:12 p.m.

Chair, Robert Shelton

(Town Seal)

Town Clerk, Vivian Mendez, MMC

Approved on this _____ of _____, 2021