



**Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, July 21, 2021, 6:30 P.M.
Town Hall Commission Chamber
535 Park Avenue, Lake Park, Florida 33403**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, July 21, 2021 at 6:30 p.m. Present were Mayor O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners, Erin Flaherty, John Linden, and Roger Michaud, Assistant Town Manager/ Human Resources Director Bambi McKibbon-Turner, Town Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Vice-Mayor Glas-Castro led the pledge of allegiance.

SPECIAL PRESENTATION/REPORT:

1. Proclamation Recognizing Florida Water Professionals Month.

Vice-Mayor Glas-Castro presented the proclamation to Mr. Rim Bishop and Jonathan Torres of Seacoast Utility Authority. They expressed gratitude to the Town of Lake Park Commission and Residents for recognition of Florida Water Professionals Month.

2. SDI Update on P3 (Public Private Partnership) Lake Park Harbor Marina.

Mr. Don Delaney, President of Strategic Development Initiatives, Inc., provided an update to the Commission. He announced the goal to conclude negotiations for the service and interim agreements with the private sector entities was October 2, 2021. He announced the private sector entities would also present to the Commission in October 2021. Vice-Mayor Glas-Castro asked for clarification of the previous legislative session, she referred to the Sunset Date of October 2, 2021. Mr. Delaney explained that he did not follow the legislative session because the Town of Lake Park was grandfathered-in. Vice-Mayor Glas-Castro referred to the Palm Beach County Interlocal Agreement and deadline schedule. Mr. Delaney explained that SDI would provide a Progress Report to Palm Beach County and request a one-year extension. Mr. Delaney thanked the Town of Lake Park Staff for their assistance.

3. Presentation on the Finalized Town of Lake Park Stormwater Master Plan.

Public Works Director Roberto Travieso introduced the item and welcomed Town Consultant Raul Mercado of Water Resources Management Associates (WRMA) to present to the Commission. Mayor O'Rourke thanked Mr. Mercado for his presentation and announced questions would follow, as the presentation was related to agenda item seven Resolution 40-07-21.

PUBLIC COMMENT:

None

CONSENT AGENDA:

4. July 7, 2021 Regular Commission Meeting Minutes.

Motion: Commissioner Flaherty moved to approve the consent agenda; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

PUBLIC HEARING – ORDINANCE ON FIRST READING:

5. Ordinance 08-2021 Tree Board Amendments.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 2, ARTICLE IV, DIVISION 3, SECTIONS 2-184, 2-185, AND 2-186 OF THE TOWN CODE PERTAINING TO THE TREE BOARD; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Community Development Director Nadia DiTommaso explained the item.

Motion: Commissioner Linden moved to approve Ordinance 08-2021 on First Reading; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

Attorney Baird read Ordinance 08-2021 by title.

PUBLIC HEARING – ORDINANCE ON SECOND READING:

6. Ordinance 06-2021 Updating Chapter 54 to reflect the latest updates to the Florida Building Code.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 54, ARTICLE I, SECTION 54-8 OF THE TOWN CODE PERTAINING TO THE TOWN’S LOCAL AMENDMENTS TO CHAPTER ONE OF THE FLORIDA BUILDING CODE; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT ; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Community Development Director Nadia DiTommaso explained the item and announced changes were implemented as a result of the First Reading at the July 7, 2021 Regular Commission Meeting.

Motion: Commissioner Michaud moved to approve Ordinance 06-2021 on Second Reading; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

Attorney Baird read Ordinance 06-2021 by title.

OLD BUSINESS:

7. Resolution 40-07-21 Adopting the Finalized Town of Lake Park Stormwater Master Plan.

Public Works Director Travieso explained the item. Vice-Mayor Glas-Castro asked for clarification of the associated costs of the Underground Filtration System at Bert Bostrom Park. Mr. Mercado explained the associated costs were anticipated to be covered by a grant. Vice-Mayor Glas-Castro questioned the selection process for the proposed bioswales to be maintained by the Town of Lake Park. Mr. Mercado explained the bioswales were selected on a preliminary basis according to Stormwater Infrastructure Manager John Wylie. Vice-Mayor Glas-Castro questioned if Community Outreach had been completed to educate residents about bioswales. Mr. Mercado explained a Stormwater Policy Committee (SPC) was established, the Committee included himself, Town Manager John D’Agostino, former Public Works Director Richard Scherle, and Two Town of Lake Park Residents. He explained the SPC conducted Community Outreach via surveys. Vice-Mayor Glas- Castro commented that she expected more

information on the condition of existing infrastructure related to the prioritization of failing stormwater pipes. Mr. Mercado explained the information was included in Section 6.6.1 “Condition Assessment and Rehabilitation Cost Considerations” and Section 8.4 “Alternative Design Prioritization & Recommendations” of the proposed Stormwater Master Plan included as part of the July 21, 2021 Regular Commission Agenda Packet. Commissioner Linden commented that he was unable to determine the advantage of the Underground Filtration System at Bert Bostrom Park. Mr. Mercado suggested that Commissioner Linden review the detailed report. Mayor O’Rourke questioned if a Basin Chamber would be installed at Ilex Park. Mr. Mercado announced that there was potential for installation at Ilex Park. Commissioner Linden questioned if there was a prioritization list. Mr. Mercado answered “Yes.”

Motion: Commissioner Michaud moved to approve Resolution 40-07-21 Finalized Town of Lake Park Stormwater Master Plan; Commissioner Flaherty seconded the motion.

Vice-Mayor Glas-Castro announced concerns adopting the SWMP as related to Figure 8-44 “2nd Street Bioswales Project Area Locations” and lack of Community Outreach/ Resident input. Mr. Mercado clarified that the process was conceptual and the locations would be determined by survey completions. Mr. Travieso announced that changes could be made to the proposed plan. Vice-Mayor Glas-Castro suggested relabeling Figure 8-44 to read “Conceptual Locations” and to include a statement addressing evaluation, outreach, and public input.

Amended Motion: Commissioner Michaud moved to approve Resolution 40-07-21 with Conceptual Locations, Evaluation, and Community Outreach and Input; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

NEW BUSINESS:

8. Resolution 33-06-21 Authorizing and Directing the Mayor to Execute an Agreement With Custom Built Marine Construction, Inc. for the Replacement of Mooring Piling At the Lake Park Harbor Marina.

Marina Director Stephen Bogner presented the item. Vice-Mayor Glas-Castro questioned the utilization of American Rescue Plan Act Funds for the Replacement of Mooring Piling. Finance Director Lourdes Cariseo explained the project was qualified per the Revenue Replacement Category. Vice-Mayor Glas-Castro stated, “You’re proposing that the American Rescue Monies be used to make up for lost revenues at the Marina; then

will transfer this capital improvement, because this capital improvement isn't clearly eligible for American Rescue Monies". Finance Director Cariseo answered, "Yes".

Motion: Commissioner Michaud moved to adopt Resolution 33-06-21 Authorizing and Directing the Mayor to Execute and Agreement with Custom Built Marine Construction, Inc. for the Replacement of Mooring Piling at the Lake Park Harbor Marina; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

9. Resolution 41-07-21 Updating the Town of Lake Park Master Fee Schedule and Stormwater Utility Assessment.

Public Works Director Travieso explained the item and announced the \$0.50 increase to the Equivalent Stormwater Unit (ESU) Assessment. Discussion ensued regarding the aforementioned increase as related to rehabilitation and improvement of infrastructure, and the employment of a Stormwater Technician. Public Works Director Travieso reiterated the proposed increase of \$0.50; the current annual costs were \$144.00 to Town Residents and Businesses, if approved annual costs would rise by \$6.00 totaling \$150.00. Commissioner Linden commented that the \$0.50 increase does not eliminate the current ESU deficit. Public Works Director Travieso agreed and explained the only way to work towards eliminating the deficit was the continued increase of the ESU rate. Vice-Mayor Glas-Castro thanked Public Works Director Travieso for his Memo.

Motion: Vice-Mayor Glas-Castro moved to approve Resolution 41-07-21 Updating the Town of Lake Park Master Fee Schedule and Stormwater Utility Assessment; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

PUBLIC COMMENT:

None

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird announced an agreed judgement for the Broche Lawsuit (1000 Parts Salvage Yard); Mr. Broche is conceding to the injunction filed by the Town. He announced an eminent domain action by Palm Beach County, taking a portion of the Broche property. The agreement calls for the closure of the salvage yard within one year of the settlement of the eminent domain action. He requested the Commission to Authorize the Mayor to Execute the Settlement Agreement; per approval, Mr. Broche would execute the agreement, thereafter, the agreement would be filed with Palm Beach County.

Motion: Vice-Mayor Glas-Castro moved to Authorize Mayor O’Rourke to Execute the Broche Settlement Agreement; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

Assistant Town Manager McKibbon-Turner announced the following comments on behalf of Town Manager D’Agostino (see Exhibit “A”).

Commission Consensus: (1) Resolution to Cancel the September 15, 2021 Regular Commission Meeting in Honor of Yom Kippur. (2) Proclamation in Honor of Chelsea Wolfe, Alternate to the United States Women’s Olympic BMX Freestyle Team.

Commissioner Linden announced that he volunteered at Operation Hope on July 21, 2021.

Commissioner Michaud had no comments.

Commissioner Flaherty had no comments.

Vice-Mayor Glas-Castro announced the Palm Beach County League of Cities Meeting on July 28, 2021. Future meeting will be held in-person.

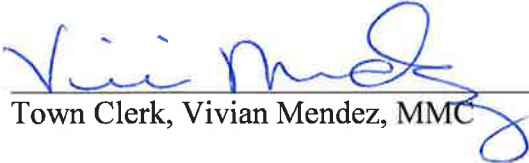
Mayor O’Rourke announced his attendance at a previous Florida League of Cities Meeting where his Committee discussed Water Pollution. Vice-Mayor Glas-Castro announced that her Committee discussed Short-term Rentals and Cyber Security; Commissioner Linden announced that his Committee discussed Homelessness; Commissioner Michaud announced that his Committee discussed Annexation.

ADJOURNMENT

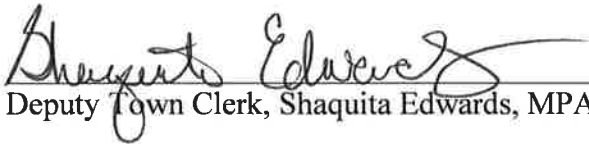
There being no further business to come before the Commission and after a motion to adjourn by unanimous vote, the meeting adjourned at 8:43 p.m.



Mayor Michael O'Rourke



Town Clerk, Vivian Mendez, MMC



Deputy Town Clerk, Shaquita Edwards, MPA, MMC



Approved on this 4 of August, 2021

Exhibit 'A'

**TOWN COMMISSION MEETING
WEDNESDAY, JULY 21, 2021**

TOWN MANAGER COMMENTS

COMMUNITY DEVELOPMENT

- (1) Election season is around the corner and we are already seeing election/political signs throughout Town. This is a reminder that signs are only permitted 30-days in advance of an elections. This means 30 days prior to the November 2, 2021 special primary election; 30 days prior to the January 11, 2022 special general election; and 30 days prior to the March 8, 2022 municipal election. Signs on public property are prohibited and will be removed. Signs on public property require authorization from the owner. A total of 1 sign per street side (on private property) for each candidate, for a total of no more than 4, is permitted. Maximum size is 4 square feet per sign and no higher than 3 feet from the ground if freestanding, and no higher than the building wall if wall mounted (i.e. not roof mounted).
- (2) The CRA Request for Qualifications to update the CRA Master Plan is being advertised on Sunday, July 25, 2021. The bid opening will be scheduled for August 25, 2021. An evaluation of the proposals will then take place, with an award of contract hopefully taking place at the October 6, 2021 meeting. The update process for the CRA Master Plan is anticipated to take, on an expedited schedule, about 5 months, with completion on or around April 2022.
- (3) At the budget meeting last week, Chris O'Brien gave a public comment regarding his townhome development. An email with updates on the matter was provided today, July 21 and the Town Commission was copied.
- (4) As previously noted, 918 Park Avenue, a historically designated building, has recently sold and new owners are working on plans to renovate and restore the property to incorporate an antique shop and other uses (they have experience restoring historic properties). Plans are forthcoming, but we are happy the property is moving forward in a positive way.

LAKE PARK PUBLIC LIBRARY

Join us at the Lake Park Public Library on Friday, July 30 at 12:00 p.m. for the unveiling of the library's new Laptop Kiosk. The laptops are available for cardholders to check out for four hours for use in the library. The laptop kiosk was funded by a grant under the provision of the Library Services and Technology Act from the Institute of Museums and Library Services. Florida's LSTA program is administered by the Department of State's Division of Library and Information Services. For information call 561-881-3330.

REQUEST TO COMMISSION

We are requesting consensus by the Town Commission to place a Resolution on the August 4, 2021 agenda canceling the September 15, 2021 Town Commission meeting in honor of Yom Kippur.

Our Town Clerk has suggested that the September 15th meeting be postponed to Tuesday, September 21st since the Commission will be meeting that night to adopt the Final Millage and Budget. We can set up two separate agendas for that evening since the Final Millage and Final Budget must be a standalone agenda. If this is not acceptable, items scheduled for the September 15th agenda will be moved to October 6th, the next regular Commission meeting date.

PROCLAMATION REQUEST

We are seeking Town Commission consensus to place a Proclamation on a future Town Commission Meeting Agenda for Lake Park resident Chelsea Wolfe, who has been selected as an alternate to the US Women's Olympic BMX freestyle team. She will be traveling to Tokyo with her teammates this Friday, and we are requesting consensus to place a Proclamation on the agenda for presentation to her when she returns to Lake Park after the Olympics.

SUMMER BREAK SPOT PROGRAM

The Town is partnering with Palm Beach County to serve as a mobile feeding site for the Summer Break Spot Program. Every Monday from June 21 – August 2, 2021, nutritious meals will be provided from 11:00 am – 1:00 pm at Bert Bostrom Park for kids and teens 18 and under. Each attendee will receive an individual food box containing a week's worth of breakfast, lunch, snack or dinner meals. Registration is not required. For more information please contact the Special Events Department at 561-840-0160.

BACK 2 SCHOOL EXTRAVAGANZA

Save The Date! The Town of Lake Park will host its annual Back 2 School Extravaganza on Saturday, August 7, 2021 from 10:00 am to 1:00 pm at Town Hall. If you would like to make a monetary donation, provide backpacks & school supplies, be a vendor or event volunteer please contact the Special Events Department.

OUTALINE DANCERS

Join the Outaline Dancers for Stretch Class (4:30 pm – 5:15 pm) and Line Dancing (5:30 pm – 7:30 pm) every Monday in the Indoor Pavilion located in Lake Shore Park. For more information please call Instructor Rick Goodsell at 561-513-2761.

SILVER SNEAKERS

The Silver Sneakers premier fitness program is back! Join us Monday, Wednesday and Friday from 10:00 am – 11:00 am in the Indoor Pavilion located in Lake Shore Park. For more information please call Instructor Dori Hollenbeck at 561-596-0788.

SUMMER BREAK SPOT

BERT BOSTROM PARK
311 7TH STREET
LAKE PARK, FL 33403

FREE MEALS for Kids and Teens!



Summer BreakSpot provides
FREE, NUTRITIOUS meals to
KIDS AND TEENS 18 AND UNDER

Over 4,000 locations in Florida offer a
**BREAKFAST, LUNCH,
SNACK OR DINNER.**

SUMMER BREAK SPOT SCHEDULE
11:00 AM—1:00 PM
June 21, June 28, July 6, July 12
July 19, July 26, August 2



USDA Summer Food Service Program **#FLBreakSpot**



This institution is an equal opportunity provider.

Florida Department of Agriculture and Consumer Services

TOWN OF LAKE PARK

BACK 2 SCHOOL
EXTRAVAGANZA



FREE BACKPACKS, SCHOOL SUPPLIES &
RESOURCES FOR STUDENTS GRADES K-12
PARENT & STUDENT MUST BE PRESENT

SATURDAY, AUGUST 7
10:00AM - 1:00PM
TOWN HALL
535 PARK AVENUE
LAKE PARK, FL 33403

ACADEMIC & TECHNICAL PROGRAM
INFORMATION FOR COLLEGE STUDENTS

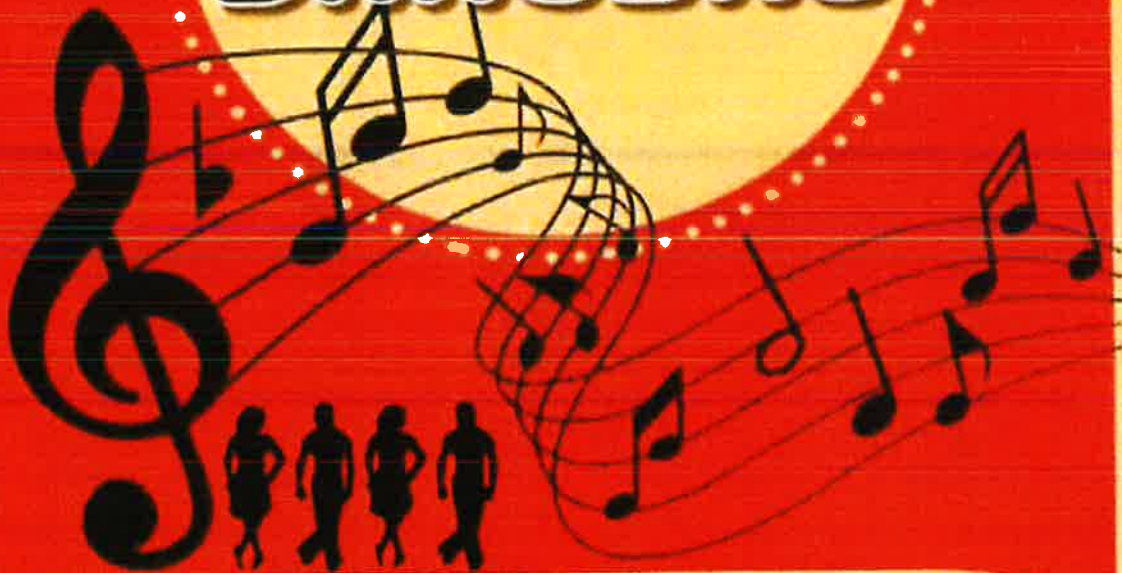
FOR VENDOR, DONATION & SPONSORSHIP INFORMATION
PLEASE CONTACT THE SPECIAL EVENTS DEPARTMENT AT
561-840-0160 OR SPECIALEVENTS@LAKEPARKFLORIDA.GOV
WWW.LAKEPARKFLORIDA.GOV



JOIN THE LAKE PARK

**FREE
CLASS**

OUTALINE DANCERS



Every Monday

701 B Lake Shore Drive

Lake Park, FL 33403

Stretch Class: 4:30 PM – 5:15 PM

Line Dancing: 5:30 PM – 7:30 PM

Instructor: Rick Goodsell

Call: 561-513-2761

Email: outalinerick@aol.com

Visit: www.lakeparkflorida.gov

The Town of Lake Park
WELCOMES BACK
Silver Sneakers Classes



Join us on Monday, Wednesday and Friday
10:00 AM – 11:00 AM

Lake Shore Park Indoor Pavilion
701 B Lake Shore Drive
Lake Park, FL 33403




Silver Sneakers
FLEX[™]
Community
Fitness Classes

Silver Sneakers is a premier fitness program provided at no cost by more than 60 health insurance plans nationwide. This class is low-impact training suitable for all fitness levels. It is designed to increase muscle strength, range of movement and improve activities for daily living. A chair is used for seated exercises and standing support and class can be modified depending on fitness levels. Check with your health insurance plan before coming to class to see if you are eligible.

For more information about the Silver Sneakers Program visit:
www.silversneakers.com



Call Dori Hollenbeck
561-596-0788



Special Events Department

535 Park Avenue

561-881-3338

