



**Non-Mandatory Pre-Bid Minutes**  
Town of Lake Park, Florida  
**LAKE PARK BASIN 9 STORMWATER OUTFALL**  
(541 NORTHLAKE BLVD.)  
Invitation to Bid 106-2018  
Monday, April 30, 2018 11:00 a.m.  
Commission Chamber, Town Hall, 535 Park Avenue

The non-mandatory pre-bid meeting was conducted on Monday, April 30, 2018 at 11:00 a.m. Present were Project Manager Richard Pittman, Town Manager John D'Agostino and Town Clerk Vivian Mendez.

Project Manager Pittman called the meeting to order and introduced himself. He explained that the bid opening would be conducted on May 9, 2018 at 11:00 a.m. A walk through would be conducted after the meeting with the engineer from Craven Thompson & Associates to review the project site.

He explained that Craven Thompson & Associates had created the construction plans. He stated that the packet consists of the project manual and construction plans. He explained that the project is not in the Town of Lake Park; rather it is in the Village of North Palm Beach. An addendum will be issued providing specifics on the permit fee schedule and their work hours. The estimated budget for the project is \$200,000. The permit fee based on an approximate budget of \$200,000 would make the permit fee approximately \$3,600.

He reviewed the bid packet documents starting on page 17. He pointed out information regarding the project, location, bid bond, alternates, etc. He stated that the goal of the project is to begin in October 2018. If the bid submittals come in over budget the Town would include additional funds in the next fiscal budget. The project will be awarded to the lowest responsive responsible bidder. He stated that a meeting with the private property owners would be needed. The Town will obtain access and construction easements from the private property owners in advance of construction.

Mr. Zach Campbell of Craven Thompson explained the project construction plans. He explained his concerns in design of the project as an FPL pole and guy wires are in the way of RCP pipes to be installed. The South Florida Water Management District rules must be followed and are included in the plans. Also, a South Florida Water Management District de-watering permit is needed. He specified that Manatee protection is necessary. The construction work area must be fenced. He cautioned that the existing pipes are old.

Project Manager Pittman verified that everyone signed in and explained if anyone was interested in purchasing the bid to please do so with the Town Clerk. He stated that the Engineer would accompany him at the site to answer any on-site questions.

**ADJOURNMENT:**

The non-mandatory pre-bid meeting adjourned at 11:23 a.m.

---

Town Clerk Vivian Mendez



BID # 106-2018

PROJECT: Lake Park Basin 9 Stormwater Outfall

CLOSING DATE/TIME:

May 9, 2018 11:00 a.m.

**VOLUNTARY PRE-BID CONFERENCE April 30, 2018, 11:00 a.m.**

	CONTACT NAME & COMPANY	ADDRESS	PHONE	FAX	EMAIL ADDRESS
1	Doug Wyckoff Helms Pap	West Palm Beach	954-999-2804		
2	Rohan Joshi, <del>Senior</del> Johnson Davis, Inc	Lantana, FL	561-588-1170		rjoshi@johnsondavis.com
3	Craven Thompson & Assoc. Leonard Zach Gamble	4723 Atlantic Ave Delray Beach FL	561-267-7597		zgamble@craven-thompson.com
4	CHASE ROGERS HINTERLAND GROUP INC.	2051 W. BLUE HERON BLVD RIVIERA BEACH, FL 33404	561-640-3503		C.ROGERS@HINTERLAND GROUP.COM
5					
6					
7					
8					
9					
10					