



**Minutes
Town of Lake Park, Florida
Joint Town Commission/
Tree Board Meeting Minutes
Wednesday, April 7, 2021 6:00 PM
Town Hall Commission Chamber,
535 Park Avenue, Lake Park, Florida 33403**

The Town Commission met for the purpose of a Joint Town Commission/Tree Board Meeting on Wednesday, April 7, 2021 at 6:00 p.m. Present were Mayor O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, John Linden, Roger Michaud, Chair Brady Drew, Vice-Chair Cynthia Grey, and Board Member Pamela Frazier, Town Manager John D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Chair Drew led the pledge of allegiance.

SPECIAL PRESENTATION/REPORT:

1. Discuss of the Tree Board Ordinance.

Town Manager D'Agostino explained the item (see Exhibit "A"). Chair Drew reviewed the presentation included in the packet. He proposed language to be included in the revised Tree Board Ordinance within the presentation. Mayor O'Rourke explained that the Town Tree Board Ordinance would need to be revised and brought back before the Commission for adoption before the Tree Board Members could move forward with the newly suggested language.

Vice-Mayor Glas-Castro explained that she was a member of the Tree Board many years ago and they made recommendation to the Commission on the types of Tree species to be planted on Arbor Day as well as assisting in planning the celebration. She explained that the Board was more of a beautification than what the Ordinance states. She would be in support of whatever level the Tree Board would be willing to propose.

Commissioner Michaud was in favor of the aerial imagery proposed in the presentation.

Commissioner Flaherty was in favor of the Board reviewing the trees in Town and letting Administration know where there may be issues throughout the Town.

Commissioner Linden thanked the Board for what they are doing and looked forward to seeing what they accomplishments are made throughout the Town.

Board Member Frazier explained that the Board discussed assisting with getting grants for trees to be planted in Town.

Board Member Grey would like to reflect educational material within the Ordinance regarding what trees do for the environment. She would like to present certificate from the Town to celebrities that are involved in trees and the environment.

Mayor O'Rourke explained that the next steps would be to have an Ordinance presented to the Commission where the Tree Board would be involved in that proposed language.

PUBLIC COMMENT:

Joseph Rice, 315 Evergreen Drive, explained that Parent-to-Parent Non-Profit would like to donate a Kapok Tree to the Town. He explained that it was a rare tree with only three (3) in the area.

Mayor O'Rourke explained that he attended a seminar run by the Town of Lantana and Mounts Botanical Gardens in which they learned about native trees. He suggested that the Board attend similar seminars to educate themselves about trees.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS, BOARD MEMBER COMMENTS:

Town Attorney Baird had no comments.

Town Manager D'Agostino had no comments.

Commissioner Linden had no comments.

Commissioner Michaud had no comments.

Commissioner Flaherty had no comments.

Vice-Mayor Glas-Castro had no comments.

Mayor O'Rourke had no comments.

Board Member Frazier had no comments.

Vice-Chair Grey had no comments.

Chair Drew had no comments.

ADJOURNMENT

There being no further business to come before the Commission and Tree Board the meeting adjourned at 6:45 p.m.

Mayor Michael O'Rourke

Town Clerk, Vivian Mendez, MMC

Town Seal

Approved on this 21 of April, 2021



Lake Park Tree Board

Proposed Mission and Objectives
Brady Drew

Overview

Review of Existing Ordinances

Proposed Mission Statement and Objectives

Plan for Achieving Objectives

Review of Town Ordinances

Lake Park already has robust and detailed tree ordinances

Chapter 2 - Article IV - Division 3:

- Establishes tree board
- Defines tree board responsibilities

Chapter 4:

- Tree planting and pruning
- Defines preferred trees and shrubs

Section 34:

- Tree care, removal, replacement
- Swale planting/maintenance
- Defines nuisance trees

Section 78:

- Landscaping standards
- Defines non-native plants
- Protection / recognition of existing trees

Proposed Tree Board Mission

Aligned with Town Ordinance 34-1

Promote the benefits that can be derived from a healthy environment and an abundance of naturally indigenous plant life by pursuing laudable tree planting and preservation objectives:

1. **Maintain:** Ensure the continued growth of the existing native indigenous tree canopies within the town
2. **Beautify:** Provide the community with the adequate green and open space and the health and safety benefits derived from native plant life and the active use of a clean living environment
3. **Conserve:** Advocate for energy conservation through the productive use of natural resources
4. **Restore:** Preserve and restore land via the eradication of invasive nonnative plants, weeds, and other non-indigenous plant species

Work Plan Activities Proposed to Support Objectives

1. Maintain
 - a. Provide a method for residents to report tree and shrub issues/opportunities, and follow up on feedback
 - b. Identify canopy potential from aerial imagery, and advocate for a canopy cover goal
2. Beautify
 - a. Partner with other organizations and obtain grants to fund tree planting
 - b. Swale and public park improvements:
 - White street marker painting
 - Memorial / Adopt-a-Tree plantings
 - Mulching
 - c. Arbor Day celebration
3. Conserve
 - a. Publish planting guide to promote bioswale transformation and drought-tolerant landscaping
 - b. Spread awareness of existing guidelines for conserving irrigation water
 - c. Partner with other organizations to provide water-saving hardware (rain barrels, automatic water-shutoff systems, etc) to residents
4. Restore:
 - a. Review preferred, non-native, and nuisance plant lists, and recommend updates
 - b. Sample natural area / parks for tree condition and invasive species
 - c. Coordinate volunteers for natural area cleanups

Next Steps

Review and plan for deliverables as required by tree board ordinances

Tree Inventory:

- Update ordinance to allow aerial survey of canopy coverage instead of requiring detailed survey of individual trees

Care guide:

- Update ordinance to allow public works to issue care guide

Annual work plan:

- Draft plan with steps that will be completed to meet board mission/objectives

Submission of plan and expenses:

- Submit plan, with recommendations for expenses to be undertaken

Special matters and questions:

- Coordinate with town commissioners on matters of interest

Thanks!

Brady Drew

bradvpdrew@gmail.com

Lake Park Tree Board

<https://www.lakeparkflorida.gov/>





TOWN OF LAKE PARK
PUBLIC COMMENT CARD

Joint Town Commission /
Tree Board Meeting

MEETING DATE: 4/7/2021

Cards must be submitted before the item is discussed!!
*****Three (3) minute limitation on all comments**

Name: Joseph Rice
Address: _____

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:
Kapok Tree for town.

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

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